

Shoshone Municipal Water Joint Powers Board
Board Proceedings
Monday, August 9, 2021 – 10:00 a.m.

The regular meeting of the Shoshone Municipal Water Joint Powers Board was held on August 9, 2021 at its water treatment plant in Cody, Wyoming.

PRESENT: Chairman Jim Mentock, Secretary Craig Sorenson, Don Richards, Roy Holm, and Tim Sapp

ABSENT: Bryan Lee, J.R. Gonzales

OTHERS PRESENT: Craig Barsness, Manager; Dave Egan, Chief Plant Operator; Dexter Woodis, Chief Pipeline Operator, Diana Gwynn, Administrative Assistant; and Tony Rutherford

Chairman Mentock called the meeting to order at 10:00 a.m.

Minutes

Chairman Mentock requested approval of the July 12, 2021 annual meeting minutes. Don Richards made a motion to approve the July 12, 2021 annual meeting minutes as presented. Second by Tim Sapp. AYE: Board Members Richards, Mentock, Holm, and Sapp. NAY: none. Motion carried. Following the motion, Craig Sorenson noted a misspelling of his last name in the "Minutes" section of the July 12, 2021 minutes, which was corrected.

Bills

Chairman Mentock requested approval of the August 9, 2021 bills totaling \$259,882.59. There was brief discussion regarding the bills. Craig Sorenson made a motion to approve the August 9, 2021 bills as listed. Second by Roy Holm. AYE: Board Members Sorenson, Richards, Mentock, Holm, and Sapp. NAY: none. Motion carried.

Public Comments

Chairman Mentock asked for public comments. There were no public comments.

Update on the SLIB SRF Projects (Emergency Power & HVAC Upgrades)

The Manager reported that the contractor is currently working on the boiler project but will soon be to a point that a stop work order will need to be put in place. The testing and completion of the work on the boiler will resume in September. He also reported that the last estimate for receipt of the generators would be approximately 10 weeks. There is currently a stop work order on that project. Work will resume as soon as the generators are received. The Manager noted that the payment to Rawhide Mechanical included on the August 9, 2021 bills list represents 55% of the boiler replacement project cost.

Update on the USBR Renewal and Consolidation of the Water Service Contracts

The Manager reported that the Bureau of Reclamation has received the final payment for the anticipated fees associated with the renewal and consolidation of the water service contracts.

Update on the Filter Wash Water Waste Valve Replacements

The Manager requested that Dave Egan present an update on the filter wash water waste valve replacement project. Mr. Egan reported that SMP has received four of the five valves and the five stem adapters needed to complete the project. Replacement of the remaining five valves will be completed this fall.

Northwest Rural Water District (NRWD) Refund for Over-reported Taps

The Manager presented a spreadsheet outlining the discrepancy between the taps over-reported by NRWD as of January 1, 2021 and the actual taps in use. The manager reported that the SMP accountant recommended issuing a refund to NRWD for the overpayment.

Roy Holm made a motion to reimburse NRWD for the \$5,478.00 overpayment as a result of over-reported taps. Second by Craig Sorenson. AYE: Board Members Sorenson, Richards, Mentock, Holm, and Sapp. NAY: none. Motion carried.

Discussion Regarding NRWD's 31st Tap on the Deaver/Frannie Spur

The Manager reported that NRWD has sold their 30th tap, which was the last tap included in the original agreement between SMP and NRWD. The Manager has consulted with the SMP attorney who recommended updating the agreement between SMP and NRWD to include additional taps and to clarify other items which have changed since the original agreement was initiated.

Chief Plant Operator's Report

- The Chief Plant Operator presented an overview of the Monthly Production Summary report.
- Production for July was up 4% from June and 5.83% from last July.
- The operators continue to work a split-shift schedule.
- Overtime for July totaled 19.50 hours.
- Lovell, Deaver, and Frannie water usage was down compared to last July.
- IOC and nitrate testing was satisfactory for all substances.
- Chemical costs were down 11.58% from last July.

Chief Pipeline Operator's Report

- The Chief Pipeline Operator reported that the pipeline continues to run very well.
- Maintenance work continues on the vaults and air vacs.

Manager's Report

- WYO-STAR interest for July has not yet posted. WYO-STAR I interest for June was 0.1889%. WYO-STAR II interest for June was 1.2413%.
- Water use figures for July were up 6% over the previous July and up 13.3% for the fiscal year. July was the best month that the water treatment plant has ever had.
- The annual audit begins next week. The preliminary audit work has been completed, and the audit report is scheduled to be presented at the September board meeting.
- Tim Connor, who did much of the design work for the SMP water treatment plant, retired in June.

Adjourn

At 10:36 a.m. Craig Sorenson made a motion to adjourn the meeting. Second by Don Richards. AYE: Board Members Sorenson, Richards, Mentock, Holm, and Sapp. NAY: none. Motion carried.

Chairman

Attest: _____
Secretary