

Shoshone Municipal Water Joint Powers Board
Board Proceedings
Monday, May 10, 2021 – 10:00 a.m.

A regular meeting of the Shoshone Municipal Water Joint Powers Board was held on May 10, 2021 at its water treatment plant in Cody, Wyoming.

PRESENT: Chairman Jim Mentock, Vice Chairman Bryan Lee, Secretary Craig Sorenson, Treasurer J.R. Gonzales, Don Richards, and Tim Sapp

ABSENT: Roy Holm

OTHERS PRESENT: Craig Barsness, Manager; Dave Egan, Chief Plant Operator; Dexter Woodis, Chief Pipeline Operator; and Diana Gwynn, Administrative Assistant

Chairman Mentock called the meeting to order at 10:00 a.m.

Minutes

Chairman Mentock asked for approval of the minutes of the April 12, 2021 board meeting. Craig Sorenson made a motion to approve the minutes of the April 12, 2021 board meeting as presented. Second by Don Richards. AYE: Board Members Lee, Sorenson, Richards, Mentock, Gonzales, and Sapp. NAY: none. Motion carried.

Bills

Chairman Mentock asked for approval of the May 10, 2021 final bills list totaling \$54,386.26. There was brief discussion regarding the bills. Bryan Lee made a motion to approve the bills as presented. Second by J.R. Gonzales. AYE: Board Members Lee, Sorenson, Richards, Mentock, Gonzales, and Sapp. NAY: none. Motion carried.

Public Comments

Chairman Mentock asked for public comments. There were no public comments.

Update on the SLIB SRF Projects (Emergency Power & HVAC Upgrades)

The Manager presented two change orders, one for the Emergency Power (generator replacement) project and one for the HVAC Upgrades (boiler replacement) project, both of which reduce the contractor's project insurance amounts as follows:

- Emergency Power (generator replacement): -\$9,200.00
- HVAC Upgrades (boiler replacement): -\$9,800.00

The Manager reported that both Mr. Verplanke, at the Wyoming Water Department Commission, and the SMP attorney have approved the change orders.

Craig Sorenson made a motion to approve Change Order #1 for the Emergency Power (generator replacement) project and Change Order #1 for the HVAC Upgrades (boiler replacement) project. Second by Tim Sapp. AYE: Board Members Lee, Sorenson, Richards, Mentock, Gonzales, and Sapp. NAY: none. Motion carried.

The Manager noted that the Notice of Award for each project has been given to the contractor, and the Project Agreements are ready to be signed by the board chair today. The next step will be to issue the Notice to Proceed for each project. The Manager explained that the contractor is being strategic about the timing of the commencement of the projects in order to allow time for the equipment to be received without losing time on the project.

Update on the USBR Renewal and Consolidation of the Water Service Contracts

The Manager reported that there has been no further progress on this item since last month. SMP is still waiting to receive the draft of the contract from the Bureau of Reclamation (BOR). He reminded the board that the initial payment of \$4,000 has been received by BOR, and the final payment of \$8,000 will be made in July.

Filter Wash Water Waste Valve Replacements

The Manager reported that this month's bills list includes a payment to Basin Mechanical for 90% of the project costs for the valve replacement in filter #2. The adapters are expected to arrive today, so the contractor should be back on the project soon. The plan is to complete the replacement of three valves this fiscal year, and to replace the remaining five valves in the next fiscal year. The additional work required because of the epoxy encountered by the contractor totaled \$880.00.

WAM-JPIC Health Insurance

The Manager reported that it is time to renew the health insurance plan through WAM-JPIC. With the renewal, there will be no premium increase for the next year and a premium holiday has been granted for January 2022.

Bryan Lee made a motion to approve the renewal of the WAM-JPIC health insurance plan. Second by J.R. Gonzales. AYE: Board Members Lee, Sorenson, Richards, Mentock, Gonzales, and Sapp. NAY: none. Motion carried.

Proposed FY-2022 Budget

The Manager presented the proposed FY-2022 budget. He reviewed several changes which have been made since the board approved the preliminary budget in March. The Manager noted that the public budget hearing will be held on June 7, at the beginning of the monthly board meeting, and the board may approve the budget then or they may wait until July to approve it.

Executive Session - Personnel

At 10:42 a.m. a motion was made by Bryan Lee to move into executive session to discuss personnel matters, per Wyoming Statute 16-4-405. Second by Craig Sorenson. AYE: Board Members Lee, Sorenson, Richards, Mentock, Gonzales, and Sapp. NAY: none. Motion carried. Dave Egan, Dexter Woodis, and Diana Gwynn withdrew from the meeting and the executive session commenced. The Manager exited the executive session at 11:12 a.m. At 11:24 a.m. the board resumed the regular meeting and all attendees returned.

Chief Plant Operator's Report

- The Chief Plant Operator gave an overview of the Monthly Production Summary report.
- Production for April was up 2% from March, but down 0.23% from last April.
- VOC (Volatile Organic Compounds) testing was completed in April. The lab detected trace amounts of dichloromethane – 0.20 ug/L, which is well below the reportable amount of 0.50 ug/L.
- The flocculation/sedimentation basins have been cleaned.
- Lower pH levels have been detected in the raw water which means the plant will soon begin feeding lime.

Chief Pipeline Operator's Report

- The Chief Pipeline Operator reported that he has spent time during the last few weeks collaborating with the City of Cody on the Beacon Hill tie-in project.
- Roy Harper will be returning to work as a part-time laborer for the summer.
- The pipeline continues to run very well for this time of year.

Manager's Report

- WYO-STAR interest for April has not yet posted. WYO-STAR I interest for March was 0.214%. WYO-STAR II interest for March was 1.639%.
- Water use figures for April were down 0.3% over the previous April, but still up 3.7% for the fiscal year.
- The long-range weather forecast predicts warmer, dryer weather this summer.
- The latest report showed the snow pack currently at 71%.
- Board Members Richards (Lovell), Sorenson (Deaver), and Sapp's (Powell) terms are set to expire on June 30, 2021. The SMP attorney's office has sent notification letters to the respective towns.

Adjourn

At 11:37 a.m. J.R. Gonzales made a motion to adjourn the meeting. Second by Craig Sorenson. AYE: Board Members Lee, Sorenson, Richards, Mentock, Gonzales, and Sapp. NAY: none. Motion carried and the meeting adjourned.

Chairman

Attest: _____
Secretary