

Shoshone Municipal Water Joint Powers Board  
Board Proceedings  
Monday, April 12, 2021 – 10:00 a.m.

A regular meeting of the Shoshone Municipal Water Joint Powers Board was held on April 12, 2021 at its water treatment plant in Cody, Wyoming.

PRESENT: Chairman Jim Mentock, Vice Chairman Bryan Lee, Secretary Craig Sorenson, Treasurer J.R. Gonzales, Don Richards, and Tim Sapp

ABSENT: Roy Holm

OTHERS PRESENT: Tony Rutherford; Craig Barsness, Manager; Dave Egan, Chief Plant Operator; Dexter Woodis, Chief Pipeline Operator; and Diana Gwynn, Administrative Assistant

Chairman Mentock called the meeting to order at 9:59 a.m.

**Minutes**

Chairman Mentock asked for approval of the minutes of the March 8, 2021 board meeting. Craig Sorenson made a motion to approve the minutes of the March 8, 2021 board meeting as presented. Second by Tim Sapp. AYE: Board Members Lee, Sorenson, Richards, Mentock, Gonzales, and Sapp. NAY: none. Motion carried.

**Bills**

Chairman Mentock asked for approval of the April 12, 2021 final bills list totaling \$120,053.38. There was brief discussion regarding the bills. Bryan Lee made a motion to approve the bills as presented. Second by Craig Sorenson. AYE: Board Members Lee, Sorenson, Richards, Mentock, Gonzales, and Sapp. NAY: none. Motion carried.

**Public Comments**

Chairman Mentock asked for public comments. There were no public comments.

**Update on the SLIB SRF Projects (Emergency Power & HVAC Upgrades)**

The Manager outlined the summary of the bids received for both the Emergency Power (generator replacement) project and the HVAC upgrades (boiler replacement) project, as follows:

**EMERGENCY POWER (generator replacement)**

- Engineer’s Estimate ..... \$850,500.00
- Rawhide Mechanical – Cody, WY ..... \$695,362.00
- ITC Electrical Technologies – Mills, WY ..... \$738,670.00

**HVAC UPGRADES (boiler replacement)**

- Engineer’s Estimate ..... \$285,000.00
- Rawhide Mechanical – Cody, WY ..... \$325,604.00

The Manager noted that engineer’s recommendation is to award both bids to Rawhide Mechanical. He then reported that he discussed the bid awards with Mr. Verplanke at the Wyoming Water Development Commission and with the SMP attorney, both of whom concur with the engineer’s recommendation.

After brief discussion, Bryan Lee made a motion to award the Emergency Power (generator replacement) project to Rawhide Mechanical, in the amount of \$695,362.00, and to authorize the Board Chairman to sign all related project documents. Second by Don Richards. AYE: Board Members Lee, Sorenson, Richards, Mentock, Gonzales, and Sapp. NAY: none. Motion carried.

Craig Sorenson made a motion to award the HVAC upgrades (boiler replacement) project to Rawhide Mechanical, in the amount of \$325,604.00 and to authorize the Board Chairman to sign all related project documents. Second by J.R. Gonzales. AYE: Board Members Lee, Sorenson, Richards, Mentock, Gonzales, and Sapp. NAY: none. Motion carried.

### **Update on the USBR Renewal and Consolidation of the Water Service Contracts**

The Manager presented a timeline of the proposed contract renewal project by the Bureau of Reclamation (BOR). He noted that he has had frequent contact with the BOR representative, and SMP is still waiting on movement from the BOR. He reported that the initial payment of \$4,000 has been received by the BOR, and that the remaining balance will be paid in the next fiscal year.

### **Filter Wash Water Waste Valve Replacements**

The Manager noted that the purchase of three of the wash water waste valves is included on this month's bills list. He reported that one valve has already been installed, but SMP is still waiting to receive the stem adapter in order to complete the valve replacement. Once all of the adapters are received, the replacement of the three valves will be completed. The remaining five valves will be purchased in the next fiscal year and replaced next fall.

The Manager reported that there may be some additional cost associated with the replacement project due to additional work required during the concrete removal process. The contractor encountered a considerable amount of epoxy imbedded in the concrete. The Manager explained that SMP has not received a bill from the project contractor, so he does not yet know how much additional cost may be incurred.

### **Possibility of Increasing the Number of Individual Service Taps on the Deaver/Frannie Spur North of PCS#6**

The Manager reported that Ed Nowak completed the calculations to determine the possible number and size of taps that could be added to the Deaver/Frannie spur north of PCS#6. He estimates that 85 – ¾-inch taps could be added. 1-inch taps would count as two (2) taps, 1½-inch taps would count as six (6) taps, and 2-inch taps would count as ten (10) taps.

Tony Rutherford reported that the NRWD board has discussed this item at their last several board meetings, but has yet to reach a conclusion. He noted that in the last year, NRWD has instituted approximately 90 new service contracts, compared to an average of 20-30 contracts for previous years.

### **WAM-JPIC Health Insurance Board Ballot**

The Manager presented the WAM-JPIC board ballot and noted that there are three open board positions and three candidates running. After brief discussion, a motion was made by Bryan Lee to cast the vote for Angela Johnson (Town Seat, Three-Year Term), Lori Hughes (At-Large City/Town/Joint Powers Board, Three-Year Term), and Tracy Glanz (City Seat, Three-Year Term). Second by Don Richards. AYE: Board Members Lee, Sorenson, Richards, Mentock, Gonzales, and Sapp. NAY: none. Motion carried.

### **Chief Plant Operator's Report**

- The Chief Plant Operator gave an overview of the Monthly Production Summary report.
- Production for March was up 8% from February and 1.92% from last March.
- Chemical costs for March were up 3% from February and 0.06% from last March.
- On April 8, the operators transitioned to working 10-hour shifts.
- Basin Mechanical has been patient with minor delays on the wash water waste valve replacement project.

### **Chief Pipeline Operator's Report**

- The Chief Pipeline Operator reported that the pipeline continues to run very well for this time of year.
- The reducing spool replacement at PCS#3 has been completed, but there is still a minor issue with the pressure when the flow increases. Parts have been ordered to make adjustments to correct the issue.
- Work on the Beacon Hill tie-in project is scheduled to take place this week.
- Consulted with a WYDOT survey crew between Deaver and Frannie on a highway slope project.

Chairman Mentock commended all SMP employees for staying 'ahead of the curve' with maintenance and repairs in order to keep the plant and pipeline running smoothly.

**Manager's Report**

- WYO-STAR interest for March has not yet posted. WYO-STAR I interest for February was 0.361%. WYO-STAR II interest for February was 2.050%.
- Water use figures for March were up 1.9% over the previous March and up 4% for the fiscal year.
- The long-range forecast for the summer is projected to be hot and dry, so SMP is expecting high water usage throughout the summer.
- The SMP attorney's office has mailed out reminders about board member term renewals to the respective towns for Board Members Richards (Lovell), Sorenson (Deaver), and Sapp (Powell). Their terms are set to expire on June 30, 2021.

**Other Business**

The Manager reported that he will be out of town the week of the regularly-scheduled June board meeting, so he requested that meeting be moved to Monday, June 7, 2021. All board members present agreed.

**Adjourn**

At 10:42 a.m., Craig Sorenson made a motion to adjourn the meeting. Second by Bryan Lee. AYE: Board Members Lee, Sorenson, Richards, Mentock, Gonzales, and Sapp. NAY: none. Motion carried and the meeting adjourned.

\_\_\_\_\_  
Chairman

Attest: \_\_\_\_\_  
Secretary