

Shoshone Municipal Water Joint Powers Board
Board Proceedings
Monday, March 8, 2021 – 10:00 a.m.

A regular meeting of the Shoshone Municipal Water Joint Powers Board was held on March 8, 2021 at its water treatment plant in Cody, Wyoming.

PRESENT: Chairman Jim Mentock (by phone), Vice Chairman Bryan Lee, Secretary Craig Sorenson, Don Richards (by phone), Roy Holm, and Tim Sapp

ABSENT: Treasurer J.R. Gonzales

OTHERS PRESENT: Tony Rutherford; Craig Barsness, Manager; Dave Egan, Chief Plant Operator; Dexter Woodis, Chief Pipeline Operator; and Diana Gwynn, Administrative Assistant

Vice Chairman Lee called the meeting to order at 10:03 a.m.

Minutes

Vice Chairman Lee asked for approval of the minutes of the February 8, 2021 board meeting. Craig Sorenson made a motion to approve the minutes of the February 8, 2021 board meeting as presented. Second by Tim Sapp. AYE: Board Members Lee, Sorenson, Richards, Mentock, Holm, and Sapp. NAY: none. Motion carried.

Bills

Vice Chairman Lee asked for approval of the March 8, 2021 final bills list totaling \$60,864.86. There was brief discussion regarding the bills. Roy Holm made a motion to approve the bills as presented. Second by Tim Sapp. AYE: Board Members Lee, Sorenson, Richards, Mentock, Holm, and Sapp. NAY: none. Motion carried.

Public Comments

Vice Chairman Lee asked for public comments. There were no public comments.

Update on the SLIB SRF Projects (Emergency Power & HVAC Upgrades)

The Manager reported that the advertising for the generator and boiler projects has begun according to the following advertising and bidding schedule:

- 2/25, 3/4, 3/11: Advertising for bids
- 3/23: Pre-bid conference
- 4/6: Bid opening
- 4/12: Bid award

The final advertisement will run this week, so SMP can proceed with the pre-bid conference scheduled for March 23.

Update on the USBR Renewal and Consolidation of the Water Service Contracts

The Manager reported that the Bureau of Reclamation (BOR) has received the initial payment from SMP, in the amount of \$4,000, for the fee to write up the agreement renewing and consolidating the water service contracts. The total fees are projected to be \$12,000, and the balance payment will be made in July. The Manager further reported that SMP has completed all steps thus far in the process and is simply awaiting further progress on the contract renewal by the BOR.

Filter Wash Water Waste Valve Replacements

The Manager reported that SMP has received a price quote from the only supplier who is willing to furnish just the bare stem valves and adapters needed for this project. The estimated price per valve installation is approximately

\$20,000. The Manager explained that SMP plans to replace three of the valves this year and the remaining five valves in the next fiscal year.

Possibility of Increasing Individual Service Taps on the Deaver/Frannie Spur North of PCS#6

The Manager reported that the Northwest Rural Water District is still considering whether or not to increase the number of individual service taps on the Deaver/Frannie spur north of PCS#6. Ed Nowak has been engaged to calculate the possible number and size of taps that could be added and the potential impact that would have on the pipeline.

Preliminary FY-2022 Budget

The Manager presented a preliminary draft of the FY-2022 SMP budget. He reviewed each of the items that reflected a change in budgeted amounts from the FY-2021 budget. The Manager explained that following this review by the board, he is required to send the preliminary budget to the entities served by SMP. He noted that the board will review the budget again at their May meeting and then the budget hearing will be held in June.

Craig Sorenson made a motion to approve the preliminary FY-2022 budget and to authorize the Manager to send the preliminary budget to the entities served by Shoshone Municipal Pipeline. Second by Roy Holm. AYE: Board Members Lee, Sorenson, Richards, Mentock, Holm, and Sapp. NAY: none. Motion carried.

Chief Plant Operator's Report

- The Chief Plant Operator gave an overview of the Monthly Production Summary report.
- Production for February is down 9% from January and 4.72% from last February.
- Operation overtime hours totaled 59.50 for February.
- Lovell water usage amounts should stabilize now that their leak has been repaired.

Chief Pipeline Operator's Report

- The Chief Pipeline Operator reported that the pipeline is running very well for this time of year.
- Though it took them a little time after being notified of a leak, Lovell was able to successfully repair the leak in their line.
- There is one reducing spool that needs to be replaced at PCS#3. The part has been received, so the work should be done soon.

Manager's Report

- WYO-STAR interest for February has not yet posted. WYO-STAR I interest for January was 0.282%. WYO-STAR II interest for January was 1.831%.
- WYO-STAR anticipates that the WYO-STAR II interest for February will be flat.
- Water use figures for February were down 4.7% over the previous February, but still up 4.2% for the fiscal year.

Other Business

The Manager reported that the Wyoming Association of Municipalities-Joint Powers Insurance Coverage (WAM-JPIC) board is seeking nominations for board members. After a review of and discussion about the open positions, no nominations were forthcoming.

Adjourn

At 10:49 a.m., Craig Sorenson made a motion to adjourn the meeting. Second by Roy Holm. AYE: Board Members Lee, Sorenson, Richards, Mentock, Holm, and Sapp. NAY: none. Motion carried and the meeting adjourned.

Chairman

Attest: _____
Secretary