

Shoshone Municipal Water Joint Powers Board
Board Proceedings
Monday, February 8, 2021 10:00 a.m.

A regular meeting of the Shoshone Municipal Water Joint Powers Board was held on February 8, 2021 at its water treatment plant in Cody, Wyoming.

PRESENT: Chairman Jim Mentock, Vice Chairman Bryan Lee (by phone), Secretary Craig Sorenson, Treasurer J.R. Gonzales, Don Richards (by phone), Roy Holm, and Tim Sapp

ABSENT: None

OTHERS PRESENT: Tony Rutherford, Craig Barsness, Manager; Dave Egan, Chief Plant Operator; Dexter Woodis, Chief Pipeline Operator; and Diana Gwynn, Administrative Assistant

Chairman Mentock called the meeting to order at 10:00 a.m.

Minutes

Chairman Mentock asked for approval of the minutes of the January 11, 2021 board meeting. The Manager noted that there was one correction to be made to his title listed in the attendance section. Don Richards made a motion to approve the minutes of the January 11, 2021 board meeting as corrected. Second by Bryan Lee. AYE: Board Members Lee, Sorenson, Richards, Mentock, Gonzales, Holm, and Sapp. NAY: none. Motion carried.

Bills

Chairman Mentock asked for approval of the February 8, 2021 final bills list totaling \$80,764.94. There was brief discussion regarding the bills. Craig Sorenson made a motion to approve the bills as presented. Second by Roy Holm. AYE: Board Members Lee, Sorenson, Richards, Mentock, Gonzales, Holm, and Sapp. NAY: none. Motion carried.

Public Comments

Chairman Mentock asked for public comments. There were no public comments.

Update on the SLIB SRF Projects (Emergency Power & HVAC Upgrades)

The Manager reported that he received the draft specifications for the emergency power and HVAC upgrades projects. Once he has reviewed them, he will send them to the SMP attorney for review. The tentative schedule for advertising and bidding for these projects has been restructured as follows:

- 2/23, 3/2, 3/9: Advertising for bids
- 3/23: Pre-bid conference
- 4/6: Bid opening
- 4/12: Bid award

Update on the USBR Renewal and Consolidation of the Water Service Contracts

The Manager reported that he received a draft of the agreement for the fee we will be charged by the Bureau of Reclamation (BOR) to write up the agreement consolidating the water service contracts. The total fees are projected to be \$12,000. The BOR has agreed to accept \$4,000 now and the balance at the beginning of SMP's next fiscal year in July. The Manager has forwarded the agreement to the SMP attorney

for review. The agreement outlined the consolidation process taking approximately 15 months with completion set for May of 2022. The Manager recommended board approval of the draft agreement, contingent upon approval from the SMP attorney.

Craig Sorenson made a motion to approve the agreement for the fees with the Bureau of Reclamation, contingent on approval by the SMP attorney, and to authorize the chairman to sign it. Second by J.R. Gonzales. AYE: Board Members Lee, Sorenson, Richards, Mentock, Gonzales, Holm, and Sapp. NAY: none. Motion carried.

SMP Coronavirus Operational Response

The Manager reported that all plant employees are working normal schedules. He then gave a brief update on his exposure to the coronavirus and subsequent quarantine. He noted that the quarantine timeframe has changed from 14 days to 10 days. He also noted that the recommendation following exposure, if the exposed party shows no symptoms, is to not be tested for the virus.

Filter Wash Water Waste Valve Replacements

The Manager reported that SMP has received feedback from two manufacturing companies regarding their ability to supply the valves needed for the filter wash water waste valve replacement project. One manufacturer has confirmed that they can supply the correct valves needed. The engineer has requested quotes for the price of the valves, but SMP has not received them yet. SMP still needs to decide whether to replace all eight valves now, or to replace only one this year and the other seven next year.

WYO-STAR I vs. WYO-STAR II Interest Comparison

The Manager presented a comparison of the interest earned on the WYO-STAR I and WYO-STAR II accounts during 2020. The comparison showed that the WYO-STAR II account generated better interest rates than the WYO-STAR I account. The Manager explained that there is currently approximately \$470,000 in the WYO-STAR II account.

Don Richards expressed his concern regarding the risks associated with the WYO-STAR II investments. Chairman Mentock echoed Mr. Richards concerns. Discussion ensued about whether or not to transfer the funds from the WYO-STAR II account to the WYO-STAR I account. All board member concurred that there should be added vigilance in monitoring fluctuations in the WYO-STAR II account. The Manager explained that WYO-STAR I is invested in cash, and WYO-STAR II is invested in corporate bonds.

In response to a question about the process of transferring funds from WYO-STAR II, the Manager explained that transfers can only be made at a certain point each month.

No action was taken this month, but the board indicated its desire to revisit this matter in the future.

Chief Plant Operator's Report

- The Chief Plant Operator gave an overview of the Monthly Production Summary report.
- Production for January is up 2% from December and up 0.3% from last January.
- The internal seal replacement project, which is scheduled for February 9, will require SMP to lower the 5MG reservoir in order to get into the pipe to replace the seal.
- Water usage rates for Lovell, Deaver, and Frannie are up significantly compared to last January.

Chief Pipeline Operator's Report

- The Chief Pipeline Operator reported that the pipeline is running smoothly.
- The valve replacement project at PCS#3 went well. The pipeline below PCS#3 was shut down for approximately 8 hours during the project. There is one spacer that still needs to be replaced, which should be completed within the next month.
- Errol Dryer has now completed all of the projects for which he was engaged.

Manager's Report

- WYO-STAR interest for January has not yet posted. WYO-STAR I interest for December was 0.276%. WYO-STAR II interest for December was 1.764%.
- Water use figures for January were up 0.35% over the previous January, and up 5% for the fiscal year.

Other Business

In response to a question regarding a potential request for additional taps from NRWD, Chairman Mentock responded that NRWD has not yet taken further action. The Manager noted that the NWRD Board would need to submit a formal request to the Shoshone Municipal Water Joint Powers Board in order to initiate the process.

Adjourn

At 11:00 a.m., Roy Holm made a motion to adjourn the meeting. Second by Craig Sorenson. AYE: Board Members Lee, Sorenson, Richards, Mentock, Gonzales, Holm, and Sapp. NAY: none. Motion carried. Meeting adjourned.

Chairman

Attest: _____
Secretary