

Shoshone Municipal Water Joint Powers Board
Board Proceedings
Monday, December 14, 2020, 10:00 a.m.

A regular meeting of the Shoshone Municipal Water Joint Powers Board was held at its Water Treatment Plant on December 14, 2020.

PRESENT: Chairman Jim Mentock, Vice Chairman Bryan Lee, Secretary Craig Sorenson, Treasurer J.R. Gonzales, Roy Holm, Don Richards, and Tim Sapp.

ABSENT: None

ALSO PRESENT: Tony Rutherford, Craig Barsness, Manger; Dave Egan, Chief Plant Operator; Dexter Woodis, Chief Pipeline Operator; and Diana Gwynn, Administrative Assistant

Vice Chairman Lee called the meeting to order at 10:01 a.m.

Minutes

Vice Chairman Lee asked for approval of the minutes of the November 9, 2020 board meeting. Craig Sorenson made a motion to approve the minutes of the November 9, 2020 meeting as presented. Second by Roy Holm. AYE: Board Members Lee, Sorenson, Richards, Mentock, Gonzales, Holm, and Sapp. NAY: none. Motion carried.

Bills

Vice Chairman Lee asked for approval of the December 14, 2020 bills list totaling \$47,183.24. There was brief discussion regarding the bills. Don Richards made a motion to approve the bills as presented. Second by Jim Mentock. AYE: Board Members Lee, Sorenson, Richards, Mentock, Gonzales, Holm, and Sapp. NAY: none. Motion carried.

Public Comments

Vice Chairman Lee asked for public comments. There were no public comments.

Update on the SLIB SRF Loan Application (with principal forgiveness)

The Manager reported that project engineer has begun design on the project. He explained that the project consists of two parts – part one is replacement of the emergency generators, and part two is replacement of the older boiler with a new condensing boiler. In response to a question from a board member, the Manager explained that he expects to have more information by either the January or February board meeting.

Update of the USBR Renewal and Consolidation of the Water Service Contracts

The Manager reported that letters of consent from the affected entities have been submitted to the Bureau of Reclamation. Once the Manger receives the agreements from the Bureau of Reclamation, he will forward them to the entities for their review. The Manager explained that the water rights for the affected entities are currently assigned to SMP, but the agreements will state that the entities' water rights will revert back to them should they ever withdraw from Shoshone Municipal Pipeline.

SMP Coronavirus Operational Response

The Manager reported SMP continues to operate under the same COVID-19 guidelines and procedures that were implemented in March, although employees are now able to take vacations. He also reported that a few employees have been tested for COVID-19, but all tests have been negative.

Filter Wash Water Waste Valve Replacements

The Manager explained that when the wash water waste valves were originally installed, they were cemented into the floor. He further explained that the gaskets are failing and gaskets for these valves are no longer being manufactured.

Operator Mike Reney then gave a PowerPoint presentation outlining the issues with the current valves and the process for replacing the valves. He noted that:

- The gaskets on the current valves are failing
- The valve body was cemented into the floor, so it is difficult to replace the gaskets
- Replacement gaskets for the original valves are no longer being manufactured
- Filter #7 was replaced with a K-Flo valve in 2010, and the seal on that valve lasted 10 years and took less than two hours to replace at a cost of \$500.

Operator Reney then explained that:

- The proposed replacement valve is a new K-Flo 24" Butterfly Valve with shaft extension
- The valves would be factory set-up and tested for Auma actuators
- An Auma rep will install actuators onto new stems

Operator Reney concluded with:

- There is one valve which needs to be replaced this year
- Valve stems and Auma actuator retrofit requires a mechanical engineer's review
- Travis Conklin from Engineering Associates has worked on a previous valve project and is familiar with the process, so is the recommended engineer.

The Manager and Operator Reney responded to questions from the board about the valves, the proposed replacement plan, and the projected costs of the project.

Chief Plant Operator's Report

- The Chief Plant Operator gave an overview of the Monthly Production Summary report.
- Production for November was down 16% from October, but up 0.3% from last November. Chemical costs were down 6% from October and down 10.48% from last November.
- The plant is in winter operational mode and personnel keeping busy working winter hours, with November overtime hours totaling 50.50.

Chief Pipeline Operator's Report

- The Chief Pipeline Operator reported that the pipeline continues to run smoothly.
- Clean-up of Lagoon #3 is in process.
- SMP has engaged Errol Dreyer to replace a relay, pull wire in Byron and Frannie, and to replace the float switches at the BPS sump pit.
- TCT West continues aggressive fiberoptics installation, which has kept the operators busy with locate tickets.

Manager's Report

- WYO-STAR interest for November has not yet posted. WYO-STAR I interest for October was 0.4207%. WYO-STAR II interest for October was 2.0802%.
- Water use figures for November were up 0.26% over the last November and up 6.3% for the fiscal year.

Other Business

Craig Sorenson made a motion to approve the purchase of a turkey or ham for each employee. Seconded by Roy Holm. AYE: Board Members Lee, Sorenson, Richards, Mentock, Gonzales, Holm, and Sapp. NAY: none. Motion carried.

Executive Session

A motion was made by Craig Sorenson to move into Executive Session per Wyoming Statute 16-4-405 to discuss a personnel matter. Second by Roy Holm. AYE: Board Members Lee, Sorenson, Richards, Mentock, Gonzales, Holm, and Sapp. NAY: none. Motion carried and the Executive Session commenced. At 10:55 a.m. the board resumed the regular meeting

Employee Step Increase

The Manager explained that based on a very positive annual evaluation for Operator Mike Reney, he recommends Operator Reney be awarded a two-step wage increase, rather than the usual one step. Craig Sorenson made a motion to approve the recommended two-step wage increase for Mike Reney. Seconded by Roy Holm. AYE: Board Members Lee, Sorenson, Richards, Mentock, Gonzales, Holm, and Sapp. NAY: none. Motion carried.

Adjourn

At 10:57 a.m. Craig Sorenson made a motion to adjourn the meeting. Second by Roy Holm. AYE: Board Members Lee, Sorenson, Richards, Mentock, Gonzales, Holm, and Sapp. NAY: none. Motion carried. Meeting adjourned.

Chairman

Attest: _____
Secretary