

Shoshone Municipal Water Joint Powers Board
Board Proceedings
Monday, March 9, 2020, 10:00 a.m.

A regular meeting of the Shoshone Municipal Water Joint Powers Board was held at its Water Treatment Plant, March 9, 2020.

PRESENT: Bryan Lee, Craig Sorenson, Don Richards (by phone), Jim Mentock, and Jim Hillberry,

ABSENT: J.R. Gonzales, Roy Holm

ALSO PRESENT: Craig Barsness, Dave Egan, Dexter Woodis, and Susanne Swearingen

Chairman Mentock called the meeting to order at 10:00 a.m.

Minutes

Chairman Mentock asked for approval of the minutes of the February 10, 2020 board meeting. Craig Sorenson made a motion to approve the minutes of the February 10, 2020 meeting as printed. Second by Jim Hillberry. AYE: Board Members: Lee, Sorenson, Richards, Mentock, and Hillberry. NAY: none. Motion carried.

Bills

Chairman Mentock asked for approval of the March 9, 2020 bills list totaling \$48,282.38. There was brief discussion regarding the bills. Bryan Lee made a motion to approve the bills as listed. Second by Jim Hillberry. AYE: Board Members: Lee, Sorenson, Richards, Mentock, and Hillberry. NAY: none. Motion carried.

Public Comments

Chairman Mentock asked for public comments. There were no public comments.

Update on the SLIB SRF loan application (with principal forgiveness). Emergency Power/HVAC Upgrades project.

- The Manager reported that this project has been placed on the intended use plan to make it eligible for funding. The application for the loan is due next week, but will likely be sent in tomorrow.
- The Manager discussed the amount of paperwork involved in a project funded by federal money and how Mike Mackey is helping him with the grant process.
- A public hearing will be advertised, and held just prior to the April board meeting, to comply with requirements of the SLIB process.
- If no principal forgiveness is obtained, we will not go forward with the loan. The Manager will attend the approval meeting in Cheyenne on June 4th, if we obtain approval.

Used tandem axle flatbed trailer bid award

The Manager presented a tabulation of bids received for the used tandem axle flatbed trailer. The results are as follows:

Dave Egan	\$1,455.00
Neil Beisler	\$1,001.00
Craig Barsness	\$ 759.00
Bill Terry	\$ 666.00
Dexter Woodis	\$ 633.59

Craig Sorenson made a motion to award the bid to Dave Egan for the trailer. Second by Bryan Lee. AYE: Board Members: Lee, Sorenson, Richards, Mentock, and Hillberry. NAY: none. Motion carried.

Preliminary FY-2021 budget

The Manager presented the preliminary FY-2021 budget. This budget will be sent to our entities by the end of March. He reviewed the preliminary budget.

Bryan Lee made a motion to accept the preliminary FY-2021 budget. Second by Craig Sorenson. AYE: Board Members: Lee, Sorenson, Richards, Mentock, and Hillberry. NAY: none. Motion carried.

Chief Operator's Report

- The Chief Plant Operator (CPO) gave an overview of the Monthly Production Summary report and there was brief discussion regarding the report.
- Plant effluent is down 4% from January, but up 5% from last February. Water loss is stable. Overtime was due to a federal holiday. Chemical costs are down slightly as well.
- Chad Bolken has passed his level IV exam. All of SMP's operators are now level IV certified – the highest level in Wyoming.
- The CPO also updated the board on the dilemma of the wash water waste valve seal. One was found in our storage and has been given to our engineer, Frank Page. Frank is looking for new seals but also exploring the possibility of new seals being custom built.

Chief Pipeline Operator's Report

- The Chief Pipeline Operator reported that the pipeline is still running smoothly.
- He is now calibrating pressure transducers as part of the winter maintenance of the pipeline. Last time this calibration was done was in 2009. Several of our new employees are helping with/training on this project.
- The GIS system should be started by the April board meeting.

Manager's Report

- WYO-STAR Interest for February is not in yet. January's interest was 1.7953%.
- The WYO-STAR II account has been opened and the Sinking Fund has been moved into it, in the amount of \$361,000. This figure represents less than 10% of our total reserves.
- Water use figures for February were up 5.4 % over last February and they are down 0.4% for the fiscal year.
- The WAM-JPIC board nomination letter came in the mail after the board packet mailing. The board made no nominations.
- The Manager reported that the legislature is putting forth a bill that requires the sponsor of a level 1 study to pay 10% of the cost up front. This potential law could put financial pressure on Byron's rural water users as NRWD will likely not fund the up-front amount, even though the amount would be credited back to them later. The bill has not passed yet.

Other Business

There was no other business to report.

Adjourn

At 10:33 a.m., Craig Sorenson made a motion that the meeting be adjourned. Second by Bryan Lee. AYE: Board Members: Lee, Sorenson, Richards, Mentock, and Hillberry. NAY: none. Motion carried. Meeting adjourned.

Chairman

Attest: _____
Secretary