

Shoshone Municipal Water Joint Powers Board

Board Proceedings

Monday, May 13, 2024 - 10:00 A.M.

The regular meeting of the Shoshone Municipal Water Joint Powers Board was held on May 13, 2024 at its water treatment plant in Cody, Wyoming.

PRESENT: Chairman Jim Mentock, Vice Chairman Bryan Lee, Secretary Craig Sorenson, Treasurer J.R. Gonzales, Don Richards, Roy Holm, and Tim Sapp

ABSENT: none

OTHERS PRESENT: Dexter Woodis, Manager; Dave Egan, Chief Plant Operator; Chad Bolken, Chief Pipeline Operator; Lynn Foote, Office Administrator; Tony Rutherford, NRWD; Jeff Rosenlund, DOWL; Dustin Wheeler, DOWL; Chace Tavelli, Wyoming Water Development; Lonnie Olson, Wyoming Water Development

Chairman Mentock called the meeting to order at 10:00 a.m.

Minutes

Chairman Mentock requested approval of the April 8, 2024 board meeting minutes. Criag Sorenson made a motion to approve the April 8, 2024 board meeting minutes as presented. Second by J.R. Gonzales. AYE: Board Members Lee, Sorenson, Richards, Mentock, Gonzales, Holm, and Sapp. NAY: none. Motion carried.

Chairman Mentock requested approval of the April 8, 2024 executive session minutes. Don Richards made a motion to approve the April 8, 2024 executive session minutes as presented. Second by Roy Holm. AYE: Board Members Lee, Sorenson, Richards, Mentock, Gonzales, Holm, and Sapp. NAY: none. Motion carried.

Bills

Chairman Mentock requested approval of the May 13, 2024 bills totaling \$136,555.45. There was a brief discussion regarding the bills. The bill from Cullum & Brown was not for the compressors, but for the air backwash blowers. Bryan Lee made a motion to approve the May 13, 2024 bills with the correct description for Cullum & Brown. Second by Roy Hom. AYE: Board Members Lee, Sorenson, Richards, Mentock, Gonzales, Holm, and Sapp. NAY: none. Motion carried.

Public Comments

None.

SMP Master Plan

Jeff Rosenlund and Dustin Wheeler from DOWL along with Chace Tavelli and Lonnie Olson from Wyoming Water Development make up our team for the Master Plan. Chace and Lonnie gave background information on our application and eventual approval that took place last year where DOWL was selected as the engineering firm to complete the Master Plan. Jeff and Dustin presented an overview of the project and timeline. They will be working closely with both Wyoming Water Development and Shoshone Municipal Pipeline during the entirety of the project.

Jeff Rosenlund, Dustin Wheeler, Lonnie Olson, and Chace Tavelli left the meeting at 10:40 a.m.

ARPA (SLIB) grant request

SMP's grant request was fully funded, and the project must be completed by December 31, 2026. Per our attorney, the Town of Lovell is not named as a party to the ARPA grant agreement, so there is no reason for it to be indemnified as a sponsoring governmental agency. This information was made available to the Mayor and Town Council of Lovell.

There has been mention that the funds awarded need to be under contract by October 1, 2024, or the funds awarded will be recalled. We have not received any official details concerning this deadline.

Engineering Associates would like to go to bid on part of the project this month. The tentative timeline is that the gravity wall would be completed this fall with the filters being installed over the winter months.

Bryan Lee made a motion to approve Engineering Associates to put the gravity wall out for bid contingent on it being approved by SMP's attorney. Second by Craig Sorenson. AYE: Board Members Lee, Sorenson, Richards, Mentock, Gonzales, Holm, and Sapp. NAY: none. Motion carried.

LDS Temple site pipeline protection

The LDS church is still planning on building a temple on Skyline Drive with the entrance road being placed over our pipeline. In February 2024, they responded to and signed our agreement sent in August 2023 stating they would be responsible for all costs associated with protecting the pipeline. They have started moving the temple pieces to the site for future construction, and they have recently given us permission to access the site. Chief Pipeline Operator, Chad Bolken, has clearly marked and flagged the area of our pipeline, and he has explained that there should be no equipment, storage, etc. placed in that area as well as no excavation. Now that we have been given permission to access the site, our engineer will do a site visit in the near future.

Residency Requirement Policy

There was no discussion. The board requested the Residency Requirement Policy be removed from future agendas.

Proposed FY-2025 Budget

There was brief discussion regarding the proposed FY-2025 budget.

WAM-JPIC Health Insurance

The Manager presented the WAM-JPIC Health Insurance Annual Renewal that included a 0% overall change as well as a payment holiday in December 2024. Bryan Lee made a motion to approve the WAM-JPIC Health Insurance Annual Renewal. Second by Roy Hom. AYE: Board Members Lee, Sorenson, Richards, Mentock, Gonzales, Holm, and Sapp. NAY: none. Motion carried.

Chief Plant Operator's Report

- The Chief Plant Operator reported that things are running well and presented an overview of the Monthly Production Summary report.
- Production for April was up 3% from March. April water usage was down 2.89% from last year.
- Chemical costs for April were down 3% from March, but were up 2.71% from last April due to inflation.
- Water loss was 3.21% for the month of April, which is higher than usual leading us to believe there is a leak somewhere. In-house leak detection will start this week. If we are unable to locate the leak ourselves, we will have to hire a leak detection company.
- Ed Nowack, the original engineer when the plant was built, did an on-site review of the chemical storage upgrade area. His proposal is to turn the existing polymer tank into an additional alum storage tank and installing a smaller polymer tank. After he submits his official proposal, Plan One Architects will review and evaluate the structure.
- Steve Weaver has submitted his official letter of resignation. His final day will be June 21, 2024.

Chief Pipeline Operator's Report

- The Chief Pipeline Operator reported that the pipeline is running smooth.
- Currently waiting on Miller's Fabrication to replace the mixer in the Frannie tank.
- Continuing cathodic readings and vault work.
- Will try finding the water leak this week.
- Lagoon clean out is scheduled for Thursday.

Manager's Report

- WYO-STAR interest for April has not been posted yet. WYO-STAR I interest for March was 4.199%. WYO-STAR II interest for March was 2.885%.
- Water use figures for April were down 3.85% over last April, and down 1% for the fiscal year.
- The annual board BBQ is planned for July 8, 2024 following the board meeting.
- We received our first check from Swenson's Auction. The rest of our items will be sold in upcoming auctions.
- The annual river run went well last week. The week prior, the operators cleaned the strainers, but there is some work that needs to be done on those. Chad is looking into pricing and available parts for repairs.
- Tech Core submitted their proposal for their cyber security and IT services. Craig Sorenson made a motion to approve the Tech Core contract contingent on it being approved by SMP's attorney. Second by Bryan Lee. AYE: Board Members Lee, Sorenson, Richards, Mentock, Gonzales, Holm, and Sapp. NAY: none. Motion carried.

Other Business

None.

Executive Session – Personnel

At 11:20 a.m. Roy Holm made a motion to move into executive session to discuss a personnel matter, per Wyoming Statute 16-4-405. Second by Don Richards. AYE: Board Members Lee, Sorenson, Richards, Mentock, Gonzales, Holm, and Sapp. NAY: none. Motion carried.

Dexter Woodis, Dave Egan, Chad Bolken, Lynn Foote, and Tony Rutherford withdrew from the meeting, and the executive session commenced.

At 11:46 a.m. Dexter Woodis returned to the executive session.

No decisions were made.

At 12:03 p.m. the board resumed the regular meeting.

Adjourn

At 12:04 p.m. Byan Lee made a motion to adjourn the meeting. Second by Roy Holm. AYE: Board Members Lee, Sorenson, Richards, Mentock, Gonzales, Holm, and Sapp. NAY: none. Motion carried.

Chairman

Attest: _____
Secretary