

Shoshone Municipal Water Joint Powers Board

Board Proceedings

Monday, April 10, 2023 - 10:00 A.M.

The regular meeting of the Shoshone Municipal Water Joint Powers Board was held on April 10, 2023 at its water treatment plant in Cody, Wyoming.

PRESENT: Chairman Jim Mentock, Secretary Craig Sorenson, Don Richards, Roy Holm, and Tim Sapp

ABSENT: Vice Chairman Bryan Lee and Treasurer J.R. Gonzales

OTHERS PRESENT: Craig Barsness, Manager; Dave Egan, Chief Plant Operator; Mike Reney, Operator; Lynn Foote, Administrative Assistant; Tony Rutherford, Northwest Rural Water District (NRWD)

Chairman Mentock called the meeting to order at 10:00 a.m.

Minutes

Chairman Mentock requested approval of the March 13, 2023 board meeting minutes. Tim Sapp made a motion to approve the March 13, 2023 board meeting minutes as presented. Second by Don Richards. AYE: Board Members Sorenson, Richards, Mentock, Holm, and Sapp. NAY: none. Motion carried.

Chairman Mentock requested approval of the March 13, 2023 executive session minutes. Roy Holm made a motion to approve the March 13, 2023 executive session minutes as presented. Second by Don Richards. AYE: Board Members Sorenson, Richards, Mentock, Holm, and Sapp. NAY: none. Motion carried.

Bills

Chairman Mentock requested approval of the April 10, 2023 bills totaling \$80,868.66. There was brief discussion regarding the bills. Craig Sorenson made a motion to approve the April 10, 2023 bills as listed. Second by Roy Holm. AYE: Board Members Sorenson, Richards, Mentock, Holm, and Sapp. NAY: none. Motion carried.

Public Comments

There were no public comments.

Update on the SLIB SRF projects (Emergency Power & HVAC Upgrades)

The Manager reported that the generator project is now complete, and SLIB has provided the information needed for closing out the project. The intended date to pay it off in full is June 15, 2023. The payoff amount is approximately \$967,500.00.

WAM-JPIC Board of Directors Ballot

The Manager presented each candidate's information for the board to review. After reviewing each candidate Craig Sorenson made a motion to vote for Kelley Millar for the 3-year term of Town Seat and Torey Racines and Kelly Lewis for the 3-year term of City, Town or Joint Powers Board Seat. Second by Don Richards. AYE: Board Members Sorenson, Richards, Mentock, Holm, and Sapp. NAY: none. Motion carried.

Chief Plant Operator's Report

- The Chief Plant Operator reported things are running well and presented an overview of the Monthly Production Summary report.
- Production for March was up 8% from February, and production for March was up .52% over last March.
- Chemical costs for March were up 6% from February.
- Operators switched to 10-hour shifts starting April 2, 2023.
- The floc-sed basin inspections and cleaning will begin this week.
- The Chief Plant Operator gave a brief overview of employees and adjusting schedules due to upcoming absences.

Chief Pipeline Operator's Report

- The Manager reported the pipeline was running well.
- The Chief Pipeline Operator will begin reading cathodics this week and working on budget items that concern the pipeline.

Manager's Report

- WYO-STAR interest for March is not available yet.
- WYO-STAR I interest for February was 3.618%. WYO-STAR II interest for February was 3.304%.
- Water use figures for March were down 0.10% over the previous March, and down 1.9% for the fiscal year.
- The application and fee for the Master Plan has been submitted to the Wyoming Water Development Commission. An on-site location visit with WWDC is scheduled for April 12, 2023. The grant awarding meeting is set for May 11, 2023 in Cheyenne which the Manager will attend.
- The Manager presented new CD options through First Bank of Wyoming that will yield a higher interest than the current CD. There was discussion on the current terms and the proposed terms. Craig Sorenson made a motion to authorize the Manager to convert the existing CD into a 7-month CD at 4.34% interest. Second by Roy Holm. AYE: Board Members Sorenson, Richards, Mentock, Holm, and Sapp. NAY: none. Motion carried.
- The Manager reported that Verizon has not provided their proposed lease details yet.
- The Manager will contact the attorney's office regarding sending board appointment reminders to Frannie and NRW.
- Frank Page of Morrison-Maierle has retired.

Other Business

The board discussed the currently advertised Operator in Training position. The application period closes April 21, 2023, and then the interview process will begin. The proposed start date is June 1, 2023. With this new hire, there will be no need to hire a summer hand.

Executive Session – Personnel

At 10:47 a.m. Don Richards made a motion to move into executive session to discuss a personnel matter, per Wyoming Statute 16-4-405. Second by Roy Holm. AYE: Board Members Sorenson, Richards, Mentock, Holm, and Sapp. NAY: none. Motion carried. Craig Barsness, Dave Egan, Lynn Foote, Mike Reney, and Tony Rutherford withdrew from the meeting and the executive session commenced.

At 11:07 a.m. Craig Barsness returned to the executive session.

At 11:45 a.m. the board resumed the regular meeting.

No decisions were made.

Adjourn

At 11:47 a.m. Craig Sorenson made a motion to adjourn the meeting. Second by Roy Holm. AYE: Board Members Sorenson, Richards, Mentock, Holm, and Sapp. NAY: none. Motion carried.

Chairman

Attest: _____
Secretary