

Shoshone Municipal Water Joint Powers Board

Board Proceedings

Monday, January 9, 2023 - 10:00 A.M.

The regular meeting of the Shoshone Municipal Water Joint Powers Board was held on January 9, 2023 at its water treatment plant in Cody, Wyoming.

PRESENT: Chairman Jim Mentock, Vice Chairman Bryan Lee, Secretary Craig Sorenson, Don Richards (phone), Roy Holm, and Tim Sapp

ABSENT: Treasurer J.R. Gonzales,

OTHERS PRESENT: Craig Barsness, Manager; Dave Egan, Chief Plant Operator; Dexter Woodis, Chief Pipeline Operator; Mike Reney, Operator; Lynn Foote, Administrative Assistant; Tony Rutherford, Northwest Rural Water District (NRWD)

Chairman Mentock called the meeting to order at 10:00 a.m.

Minutes

Chairman Mentock requested approval of the December 12, 2022 board meeting minutes. Bryan Lee made a motion to approve the December 12, 2022 board meeting minutes as presented. Second by Roy Holm. AYE: Board Members Lee, Richards, Mentock, Holm, and Sapp. NAY: none. Motion carried.

Craig Sorenson arrived at 10:01 a.m.

Bills

Chairman Mentock requested approval of the December 12, 2022 bills totaling \$54,816.07. There was brief discussion regarding the bills. Tim Sapp made a motion to approve the December 12, 2022 bills as listed. Second by Bryan Lee. AYE: Board Members Lee, Sorenson, Richards, Mentock, Holm, and Sapp. NAY: none. Motion carried.

Public Comments

There were no public comments.

Update on the SLIB SRF projects (Emergency Power & HVAC Upgrades)

The Manager reported that the generator project is now complete. Once the final payout from SLIB arrives, we will close out the project and pay it off in full after we receive the principal forgiveness portion.

Proposed Updated Cash Reserves Policy

The Manager gave an update on the current status. There was discussion on the current policy and the proposed policy updates. Bryan Lee made a motion to adopt the proposed Cash Reserves Policy updates as written and presented. Second by Craig Sorenson. AYE: Board Members Lee, Sorenson, Richards, Mentock, Holm, and Sapp. NAY: none. Motion carried.

Proposed Updated Residency Requirements

Jim Mentock moved the Proposed Updated Residency Requirements agenda item to an executive session at the end of the agenda.

Proposed Updated Future Service Connection Criteria Policy

The Manager gave an overview of the current policy and the proposed changes. There was a discussion on the proposed changes. Tony Rutherford (NRWD) had a few suggestions to clarify certain items. The Manager would like to make those changes to the proposed updates and submit them to the lawyer for

review. Craig Sorenson made a motion to table the agenda item until the next meeting on February 13, 2023. Second by Roy Holm. AYE: Board Members Lee, Sorenson, Richards, Mentock, Holm, and Sapp. NAY: none. Motion carried.

Chief Plant Operator's Report

- The Chief Plant Operator reported things are running well and presented an overview of the Monthly Production Summary report.
- Production for December was up 11% from November.
- Chemical costs for December were down 2% from November.
- Operators are working on winter plant maintenance.

Chief Pipeline Operator's Report

- The Chief Pipeline Operator reported the pipeline was running well.
- The River Run helped identify a few things that need to be worked on, but for the most part it went smoothly.

Manager's Report

- WYO-STAR I interest for December is not available yet. WYO-STAR I interest for November was 2.908%. WYO-STAR II interest for December is not available yet. WYO-STAR II interest for November was 2.735%.
- Water use figures for December were up 9.1% over the previous December but still down 3.7% for the fiscal year.
- The Manager reported that we have not heard from land owner Nathan Kardos, who requested to use our private road, since he attended our November board meeting.

Executive Session – Proposed Updated Residency Requirements

At 10:43 a.m. Roy Holm made a motion to move into executive session to discuss a personnel matter, per Wyoming Statute 16-4-405. Second by Craig Sorenson. AYE: Board Members Lee, Sorenson, Richards, Mentock, Holm, and Sapp. NAY: none. Motion carried. Craig Barsness stayed in the meeting. Dave Egan, Lynn Foote, Mike Reney, and Tony Rutherford withdrew from the meeting and the executive session commenced.

At 10:52 a.m. the board resumed the regular meeting.

No decisions were made as the board will consider employee comments regarding the Proposed Residency Requirements.

Other Business

None.

Adjourn

At 10:53 a.m. Craig Sorenson made a motion to adjourn the meeting. Second by Roy Holm. AYE: Board Members Lee, Sorenson, Richards, Mentock, Holm, and Sapp. NAY: none. Motion carried.

Chairman

Attest: _____
Secretary