

Shoshone Municipal Water Joint Powers Board

Board Proceedings

Monday, August 14, 2023 - 10:00 A.M.

The regular meeting of the Shoshone Municipal Water Joint Powers Board was held on August 14, 2023 at its water treatment plant in Cody, Wyoming.

PRESENT: Secretary Craig Sorenson, Treasurer J.R. Gonzales, Don Richards (via telephone), Roy Holm, and Tim Sapp

ABSENT: Chairman Jim Mentock, Vice Chairman Bryan Lee

OTHERS PRESENT: Craig Barsness, Manager; Dave Egan, Chief Plant Operator; Dexter Woodis, Chief Pipeline Operator; Chad Bolken, Operator; Tony Rutherford, Northwest Rural Water District (NRWD)

Secretary Sorenson called the meeting to order at 10:00 a.m.

**Minutes**

Secretary Sorenson requested approval of the July 10, 2023 board meeting minutes. Tim Sapp made a motion to approve the July 10, 2023 board meeting minutes with Roy Holm's last name being corrected as suggested. Second by Roy Holm. AYE: Board Members Sorenson, Richards, Gonzales, Holm, and Sapp. NAY: none. Motion carried.

Secretary Sorenson requested approval of the July 10, 2023 executive session minutes. Roy Holm made a motion to approve the July 10, 2023 executive session minutes as presented. Second by J.R. Gonzales. AYE: Board Members Sorenson, Richards, Gonzales, Holm, and Sapp. NAY: none. Motion carried.

**Bills**

Secretary Sorenson requested approval of the August 14, 2023 bills totaling \$74,648.43. There was a brief discussion regarding the bills. Don Richards made a motion to approve the August 14, 2023 bills as listed. Second by Tim Sapp. AYE: Board Members Sorenson, Richards, Gonzales, Holm, and Sapp. NAY: none. Motion carried.

**Public Comments**

There were no public comments.

**SMP Master Plan**

The Manager reported that a pre-proposal meeting was held at SMP on July 19, 2023. DOWL attended, and Engineering Associates (EA) did not attend. DOWL and EA have submitted proposals, and we are expecting delivery of the proposals tomorrow. SMP will then review and rank them, giving WWDC the rankings list by September 15, 2023. Consultant interviews will be set up in Cheyenne on October 4, 2023, with approval shortly thereafter. Craig Barsness and Dexter Woodis will both attend the Cheyenne meeting.

**ARPA (SLIB) grant request**

The filter valve replacement project grant was submitted on August 3, 2023, requesting approximately 4 million dollars with 85% principal forgiveness. With 15.3 million dollars available, it is doubtful that our grant will be chosen, but it will move us closer to the front of the line-when the next grant dollars become available. There is no schedule known at this time for review or acceptance of this grant.

### **LDS Temple Site Pipeline Protection**

The Manager reported that the LDS Church is still planning on building a temple on Skyline Drive-with the entrance road being placed over our pipeline. The increased fill required for the proposed road will violate the design criteria for the 36" pipe. The church's engineering firm has been advised that all costs associated with protecting the pipeline will be passed on to them. At this time, Jeff Fuller of MS Schaff & Associated in Scottsbluff, Nebraska, and Dennis Dechant, formerly of Northwest Pipe, have been hired to perform the engineering and advisement for the best course of action for SMP. Both individuals were heavily involved in the original pipeline plans and design. Jeff will review and stamp the plans.

### **Chief Plant Operator's Report**

- The Chief Plant Operator reported that things are running well and presented an overview of the Monthly Production Summary report.
- Production for July was up 32% from June. July water usage was down 10.8% from last year.
- Chemical costs for July were up 4% from June.
- Water is treating well.
- Jeff Wenke with Plan 1 is evaluating the options to safely increase our chemical storage capacity.
- We are ordering a new CL2 storage tank because one of the existing tanks has developed a leak.

### **Chief Pipeline Operator's Report**

- Chad Bolken was introduced as the new Chief Pipeline Operator. He is currently training and will be taking over the position this fall.
- The Chief Pipeline Operator reported the pipeline is running smooth.
- Vault maintenance is going slower than previous years due to not having a summer laborer, various crossings, and operator schedule changes, but it is still being worked on as time allows.

### **Manager's Report**

- WYO-STAR interest for July has not been posted yet. WYO-STAR I interest for June was 3.904%. WYO-STAR II interest for June was -4.125%.
- Water use figures for July were down 10.9% over last July and down 12.2% for the fiscal year.
- We will conduct a tour for WWDC/SWC on August 16th; Dexter will be giving the tour.

### **Other Business**

There was no other business.

### **Executive Session – Personnel**

At 10:41 a.m. Tim Sapp made a motion to move into executive session to discuss a personnel matter, per Wyoming Statute 16-4-405. Second by J.R. Gonzales. AYE: Board Members, Sorenson, Richards, Gonzales, Holm, and Sapp. NAY: none. Motion carried. Craig Barsness and Dexter Woodis were asked to stay. Dave Egan, Chad Bolken, and Tony Rutherford withdrew from the meeting, and the executive session commenced.

No decisions were made.

At 11:05 a.m. the board resumed the regular meeting.

### **Adjourn**

At 11:06 a.m. J.R. Gonzales made a motion to adjourn the meeting. Second by Roy Holm. AYE: Board Members Sorenson, Richards, Gonzales, Holm, and Sapp. NAY: none. Motion carried.

\_\_\_\_\_  
Chairman

Attest: \_\_\_\_\_  
Secretary

