

Shoshone Municipal Water Joint Powers Board

Board Proceedings

Monday, December 12, 2022 - 10:00 A.M.

The regular meeting of the Shoshone Municipal Water Joint Powers Board was held on December 12, 2022 at its water treatment plant in Cody, Wyoming.

PRESENT: Chairman Jim Mentock, Vice Chairman Bryan Lee (phone), Treasurer J.R. Gonzales, Don Richards (phone), Roy Holm (phone), and Tim Sapp

ABSENT: Secretary Craig Sorenson

OTHERS PRESENT: Craig Barsness, Manager; Dave Egan, Chief Plant Operator; Dexter Woodis, Chief Pipeline Operator; Mike Reney, Operator; Lynn Foote, Administrative Assistant; Tony Rutherford, Northwest Rural Water District (NRWD)

Chairman Mentock called the meeting to order at 10:00 a.m.

Minutes

Chairman Mentock requested approval of the November 14, 2022 board meeting minutes. Don Richards made a motion to approve the November 14, 2022 board meeting minutes as presented. Second by Roy Holm. AYE: Board Members Lee, Richards, Mentock, Gonzales, Holm, and Sapp. NAY: none. Motion carried.

Bills

Chairman Mentock requested approval of the December 12, 2022 bills totaling \$99,076.42. There was brief discussion regarding the bills. Bryan Lee made a motion to approve the December 12, 2022 bills as listed. Second by Don Richards. AYE: Board Members Lee, Richards, Mentock, Gonzales, Holm, and Sapp. NAY: none. Motion carried.

Public Comments

There were no public comments.

Update on the SLIB SRF projects (Emergency Power & HVAC Upgrades)

The Manager reported that the generator project is completed. Tim Sapp made a motion to approve final payment to Rawhide Mechanical for \$37,460.72 for the Generator Replacement Project after we receive the final payment from SLIB and contingent upon no claims being filed against our contractor as of the 41-day advertisement period. Second by Don Richards. AYE: Board Members Lee, Richards, Mentock, Gonzales, Holm, and Sapp. NAY: none. Motion carried.

Review Cash Reserves Status Policy

The Manager gave an update on the current status. There was a brief discussion on the current policy and the possibility of increasing the goals in the future.

Updated Residency Requirements

The Manager gave an overview of the current residency requirements and the proposed changes which include requiring the Manager to live within 30 minutes of the plant and to reside in a home that is serviced by SMP water. There was a brief discussion on the proposed changes. The board asked to move this agenda item to the January 9, 2023 meeting with an executive session to be scheduled as well. The board also asked for SMP employee comments to be submitted to be discussed at the January meeting.

Updated Future Service Connection Criteria Policy

The Manager gave an overview of the current policy and the proposed changes. There was brief discussion on the proposed changes. The board requested to move this agenda item to the January 9, 2023 meeting to allow for a longer review period.

Chief Plant Operator's Report

- The Chief Plant Operator reported things are running well and presented an overview of the Monthly Production Summary report.
- Production for November was down 12% from October.
- Chemical costs for November were down 2% from October.
- Overtime is higher due to the River Run.
- The River Run has ended, and it went well with everything running smoothly.
- The Chief Plant Operator reported on the pipeline RTU project: parts that were ordered over a year ago have still not arrived. Their new estimated arrival date is July 2023. The project is at a standstill until those parts arrive.

Chief Pipeline Operator's Report

- The Chief Pipeline Operator reported the pipeline was running well.
- The River Run helped identify a few things that need to be worked on, but for the most part it went smoothly.

Manager's Report

- WYO-STAR I interest for November was 2.908%. WYO-STAR II interest for November was 2.735%.
- Water use figures for November were up 2.0% over the previous November but down 5.0% for the fiscal year.
- WAM-JPIC has announced there will be a health insurance payment holiday that will take place on our December payroll.
- There was brief discussion regarding the upcoming holidays. Roy Holm made a motion to approve the purchase of a turkey or ham for each of the employees. Second by Tim Sapp. AYE: Board Members Lee, Richards, Mentock, Gonzales, Holm, and Sapp. NAY: none. Motion carried.

Other Business

Don Richards asked for an update on the request to use SMP's private road by landowner, Nathan Kardos. The Manager reported there is no update as we have not heard from him or his engineer since our last meeting.

Adjourn

At 10:36 a.m. J.R. Gonzales made a motion to adjourn the meeting. Second by Tim Sapp. AYE: Board Members Lee, Richards, Mentock, Gonzales, Holm, and Sapp. NAY: none. Motion carried

Chairman

Attest: _____
Secretary