

Shoshone Municipal Water Joint Powers Board

Board Proceedings

Monday, October 10, 2022 - 10:00 A.M.

The regular meeting of the Shoshone Municipal Water Joint Powers Board was held on October 10, 2022 at its water treatment plant in Cody, Wyoming.

PRESENT: Chairman Jim Mentock, Secretary Craig Sorenson, Don Richards, Roy Holm, and Tim Sapp

ABSENT: Vice Chairman Bryan Lee and Treasurer J.R. Gonzales

OTHERS PRESENT: Craig Barsness, Manager (via phone); Dexter Woodis, Chief Pipeline Operator; Mike Reney, Operator; Lynn Foote, Administrative Assistant; Tony Rutherford, Northwest Rural Water District (NRWD)

Chairman Mentock called the meeting to order at 10:01 a.m.

**Minutes**

Chairman Mentock requested approval of the September 12, 2022 board meeting minutes. Craig Sorenson made a motion to approve the September 12, 2022 board meeting minutes as presented. Second by Don Richards. AYE: Board Members Sorenson, Richards, Mentock, Holm, and Sapp. NAY: none. Motion carried.

Chairman Mentock requested approval of the September 12, 2022 executive session minutes. Don Richards made a motion to approve the September 12, 2022 executive session minutes as presented. Second by Craig Sorenson. AYE: Board Members Sorenson, Richards, Mentock, Holm, and Sapp. NAY: none. Motion carried.

**Bills**

Chairman Mentock requested approval of the October 10, 2022 bills totaling \$89,647.62. There was brief discussion regarding the bills. Tim Sapp made a motion to approve the October 10, 2022 bills as listed. Second by Roy Holm. AYE: Board Members Sorenson, Richards, Mentock, Holm, and Sapp. NAY: none. Motion carried.

**Public Comments**

There were no public comments.

**Update on the SLIB SRF projects (Emergency Power & HVAC Upgrades)**

The new portable emergency generator and two stationary emergency generators are installed and operational. The load tests went well, and they are ready for use.

The generator project is almost complete, and the Notice of Final Payment will be advertised in the Cody Enterprise, Powell Tribune, and Lovell Chronicle. Craig Sorenson made a motion to approve the advertisement of the Notice of Final Payment. Seconded by Don Richards. AYE: Board Members Sorenson, Richards, Mentock, Holm, and Sapp. NAY: none. Motion carried.

**Chief Plant Operator's Report**

- The Chief Plant Operator was absent, so Operator Mike Reney reported that things are running well and presented an overview of the Monthly Production Summary report.
- Production for September was down 15% from August. September water usage was down 4% from last year.
- Chemical costs for September were down 4% from August.

- Fall floc-sed basin cleaning has been completed.
- Operators have switched to 10-hour days. There was some overtime due to the tank cleanings that took place mid-September.
- The Sanitary Survey with the EPA took place on September 29, 2022. The initial report noted one recommendation, and the agents stated SMP is one of the top plants in our region.
- The Operator reported on the pipeline RTU project: Bob is here this week to work on compatibility, and it is going well.

**Chief Pipeline Operator’s Report**

- The Chief Pipeline Operator reported the pipeline was running well.
- 75% of the vaults were serviced this summer.
- Tank inspections took place mid-September, and there was minimal cleaning due to extremely clean water. The inspections went well, and the tanks all are in good condition.

**Manager’s Report**

- WYO-STAR interest for September has not posted yet. WYO-STAR I interest for August was 1.744%. WYO-STAR II interest for August was 2.019%.
- Water use figures for September were down 4% over the previous September.
- The Bureau of Reclamation has extended the river run by two weeks. It is now scheduled to begin October 24, 2022 and run through December 13, 2022.
- The crew ran through a practice river run to prepare, and it went well.

**Other Business**

There was no other business.

**Executive Session – Personnel**

At 10:36 a.m. Craig Sorenson made a motion to move into executive session to discuss a personnel matter, per Wyoming Statute 16-4-405. Second by Don Richards. AYE: Board Members Sorenson, Richards, Mentock, Holm, and Sapp. NAY: none. Motion carried. Craig Barsness remained on the phone, while Dexter Woodis, Lynn Foote, Mike Reney, and Tony Rutherford withdrew from the meeting, and the executive session commenced.

No decisions were made.

At 10:55 a.m. the board resumed the regular meeting.

**Adjourn**

At 10:56 a.m. Craig Sorenson made a motion to adjourn the meeting. Second by Don Richards. AYE: Board Members Sorenson, Richards, Mentock, Holm, and Sapp. NAY: none. Motion carried.

\_\_\_\_\_  
Chairman

Attest: \_\_\_\_\_  
Secretary