

Shoshone Municipal Water Joint Powers Board

Board Proceedings

Monday, September 12, 2022 - 10:00 A.M.

The regular meeting of the Shoshone Municipal Water Joint Powers Board was held on September 12, 2022 at its water treatment plant in Cody, Wyoming.

PRESENT: Chairman Jim Mentock, Secretary Craig Sorenson, Treasurer J.R. Gonzales, Don Richards, Roy Holm, and Tim Sapp

ABSENT: Vice Chairman Bryan Lee

OTHERS PRESENT: Craig Barsness, Manager; Dave Egan, Chief Plant Operator; Mike Reney, Operator; Lynn Foote, Administrative Assistant; Tony Rutherford, Northwest Rural Water District (NRWD); Frank Page, Morrison- Maierle; and James Seckman, Seckman & Thomas CPA

Chairman Mentock called the meeting to order at 10:00 a.m.

Minutes

Chairman Mentock requested approval of the August 8, 2022 board meeting minutes. Craig Sorenson made a motion to approve the August 8, 2022 board meeting minutes as presented. Second by Roy Holm. AYE: Board Members Sorenson, Richards, Mentock, Gonzales, Holm, and Sapp. NAY: none. Motion carried.

Chairman Mentock requested approval of the August 8, 2022 executive session minutes. Roy Holm made a motion to approve the August 8, 2022 executive session minutes as presented. Second by Craig Sorenson. AYE: Board Members Sorenson, Richards, Mentock, Gonzales, Holm, and Sapp. NAY: none. Motion carried.

Bills

Chairman Mentock requested approval of the September 12, 2022 bills totaling \$137,567.20. There was brief discussion regarding the bills. Don Richards made a motion to approve the September 12, 2022 bills as listed contingent on the approval of the Auditor's Report. Second by Roy Holm. AYE: Board Members Sorenson, Richards, Mentock, Gonzales, Holm, and Sapp. NAY: none. Motion carried.

Public Comments

There were no public comments.

Auditor's Report

James Seckman, of Seckman & Thomas, Certified Public Accountants, PC, presented the FY-2022 audit report to the board. There was brief discussion regarding the report. Overall, the audit went well, and SMP is in good financial health. Craig Sorenson made a motion to approve the FY-2022 audit report as presented. Second by Don Richards. AYE: Board Members Sorenson, Richards, Mentock, Gonzales, Holm, and Sapp. NAY: none. Motion carried.

At 10:34 James Seckman left the meeting.

Update on the SLIB SRF projects (Emergency Power & HVAC Upgrades)

The new portable emergency generator and two stationary emergency generators are all here. Work has begun to install the stationary emergency generators. Frank Page of Morrison- Maierle led a discussion on the Emergency Generator project's current issues, and he presented the various options on how to complete the project.

There was discussion on Emergency Power Generation Project Change Order #5 related to exhaust and

insulation. The final cost for Change Order #5 was not available at that time, so final approval did not take place.

Update on the USBR renewal and consolidation of the water service contracts

The Manager reported the USBR renewal and consolidation of the water service contract has been signed by SMP, all entities, and the Bureau of Reclamation. The 40-year contract was executed on August 17, 2022 and is good through August 17, 2062. Copies will be made of the contract, and the SMP manager will deliver them to each of the entities involved.

There was discussion on the upcoming Bureau of Reclamation maintenance project that will require SMP to draw water out of the river. The original schedule was for 8-10 days in early December, but the timeline has since changed. The river run will now begin October 24, 2022 and last for approximately 5 ½ weeks. This new timeline will require the operators' schedules to be modified which will result in a PTO freeze and additional overtime due to multiple holidays and longer operating days. The Manager, Chief Plant Operator, and Chief Pipeline Operator will meet later this week to discuss the various schedule options.

Chief Plant Operator's Report

- The Chief Plant Operator reported that things are running well and presented an overview of the Monthly Production Summary report.
- Production for August was down 11% from July. August water usage was up 2% from last year.
- Chemical costs for August were down 24% from July due to the water cleaning up easier resulting in less chemical use.
- Operators are still on 12-hour days. There is a busy fall/winter schedule coming due to the river run planned to start October 24, 2022.
- The CPO reported on the pipeline RTU project: equipment is being installed as it arrives, but we are still waiting on the processors.
- The Sanitary Survey with the EPA is scheduled for September 29, 2022 at the plant.

At 11:17 a.m. J.R. Gonzales left the meeting.

Chief Pipeline Operator's Report

- The Chief Pipeline Operator was absent, so the Manager reported on the pipeline.
- The Manager reported the pipeline was running well.
- Over 50% of the vault work is complete for this summer.
- The Chief Pipeline Operator has fixed the slight surging that was taking place on the pipeline.
- Roy Harper will continue working through September, and he will return for the upcoming river run.

Manager's Report

- WYO-STAR interest for August has not posted yet. WYO-STAR I interest for July was 1.378%. WYO-STAR II interest for July was -5.707%.
- Water use figures for July were up 2.9% over the previous August.

Other Business

There was no other business.

Executive Session – Personnel

At 11:23 a.m. Roy Holm made a motion to move into executive session to discuss a personnel matter, per Wyoming Statute 16-4-405. Second by Don Richards. AYE: Board Members Sorenson, Richards, Mentock, Gonzales, Holm, and Sapp. NAY: none. Motion carried. Craig Barsness, Dave Egan, Lynn Foote, Mike Reney, Tony Rutherford, and Frank Page withdrew from the meeting and the executive session commenced. Craig Barsness re-entered the executive session at 11:40 a.m.

No decisions were made.

At 12:25 p.m. the board resumed the regular meeting.

Adjourn

At 12:26 p.m. Roy Holm made a motion to adjourn the meeting. Second by Craig Sorenson. AYE: Board Members Sorenson, Richards, Mentock, Gonzales, Holm, and Sapp. NAY: none. Motion carried.

Chairman

Attest: _____
Secretary