

Shoshone Municipal Water Joint Powers Board

Board Proceedings

Monday, May 9, 2022 – 10:00 a.m.

The regular meeting of the Shoshone Municipal Water Joint Powers Board was held on May 9, 2022 at its water treatment plant in Cody, Wyoming.

PRESENT: Chairman Jim Mentock, Vice Chairman Bryan Lee, Secretary Craig Sorenson, Don Richards, and Tim Sapp

ABSENT: Treasurer J.R. Gonzales and Roy Holm

OTHERS PRESENT: Craig Barsness, Manager; Dave Egan, Chief Plant Operator; Dexter Woodis, Chief Pipeline Operator; Lynn Foote, Administrative Assistant; Mike Reney, Operator; and Tony Rutherford, Northwest Rural Water District (NRWD)

Chairman Mentock called the meeting to order at 10:01 a.m.

Minutes

Chairman Mentock requested approval of the April 11, 2022 board meeting minutes. Craig Sorenson made a motion to approve the April 11, 2022 board meeting minutes as presented. Second by Tim Sapp. AYE: Board Members Lee, Sorenson, Richards, Mentock, and Sapp. NAY: none. Motion carried.

Chairman Mentock requested approval of April 11, 2022 executive session minutes. Don Richards made a motion to approve the April 11, 2022 executive session minutes as presented. Second by Bryan Lee. AYE: Board Members Lee, Sorenson, Richards, Mentock, and Sapp. NAY: none. Motion carried.

Bills

Chairman Mentock requested approval of the May 9, 2022 bills totaling \$74,037.21. There was brief discussion regarding the bills. Bryan Lee made a motion to approve the May 9, 2022 bills as listed. Second by Don Richards. AYE: Board Members Lee, Sorenson, Richards, Mentock, and Sapp. NAY: none. Motion carried.

Public Comments

Chairman Mentock asked for public comments. Tony Rutherford presented a brief update on the current and future status of the NRWD customer taps.

Update on the SLIB SRF Projects (Emergency Power & HVAC Upgrades)

The Manager reported that the boiler project is complete and is running well.

The emergency generator replacement project is on hold until the new generators arrive. The portable generator is said to be in transit, but no tracking information has been provided. The two stationary generators have not shipped yet due to supply chain issues. They are expected to ship the end of June at the earliest.

Update on the USBR renewal and consolidation of the water service contracts

The Manager will be reviewing the documents over the phone with Cathy Johnson today. After their initial review, she will send a copy for the Manager to review and distribute out to the entities. The Manager will meet with the entities individually to give them their copy for review and discuss the document.

Update on Loan Refinancing

SMJWPB Resolution No. 2022-01 (Action)

The Manager reported we have received a majority of the paperwork to be signed, and we are on schedule for a closing date of May 17, 2022. Bryan Lee made a motion to approve Resolution 2022-01 and authorize the SMP board officers to sign the loan paperwork as needed. Second by Craig Sorenson. AYE: Board Members Lee, Sorenson, Richards, Mentock, and Sapp. NAY: none. Motion carried.

Proposed FY-2023 Budget

The Manager reviewed the proposed budget for Fiscal Year 2023. There was brief discussion on the changes from the preliminary budget.

WAM-JPIC Health Insurance

The Manager presented the WAM-JPIC Health Insurance Annual Renewal that included a 3% increase. Don Richards made a motion to approve the WAM-JPIC Health Insurance Annual Renewal. Second by Tim Sapp. AYE: Board Members Lee, Sorenson, Richards, Mentock, and Sapp. NAY: none. Motion carried.

Chief Plant Operator's Report

- The Chief Plant Operator reported that things are running well and presented an overview of the Monthly Production Summary report.
- Production for April was down 2% from March.
- Chemical costs for April were down 8% from March.
- Most of the power supply equipment for the PLC/Radio upgrades has arrived. Work will begin soon.
- Last month the basins were cleaned and inspected. Everything looks good.
- Next project will be to switch out the lagoons for cleaning.

Chief Pipeline Operator's Report

- The Chief Pipeline Operator reported that the pipeline is running smooth.
- Spring maintenance has started, and Roy Harper has returned for the summer.

Manager's Report

- WYO-STAR interest for April has not yet posted. WYO-STAR I interest for March was 0.329%. WYO-STAR II interest for March was 1.038%.
- Water use figures for April were down 2.4% over the previous April. Water use figures are up 3.2% for the fiscal year.
- Our Annual Board BBQ for the utilities we serve is planned for July 11, 2022 with catering from Bubba's.

Other Business

There was no other business.

Executive Session – Personnel

At 11:00 a.m. Craig Sorenson made a motion to move into executive session to discuss a personnel matter, per Wyoming Statute 16-4-405. Second by Don Richards. AYE: Board Members Lee, Sorenson, Richards,

Mentock, and Sapp. NAY: none. Motion carried. Tony Rutherford, Dave Egan, Dexter Woodis, Craig Barsness, Mike Reney and Lynn Foote withdrew from the meeting and the executive session commenced. Craig Barsness re-entered the executive session at 11:13 a.m. No decisions were made. At 11:45 a.m. the board resumed the regular meeting.

Adjourn

At 11:45 a.m. Bryan Lee made a motion to adjourn the meeting. Second by Don Richards. AYE: Board Members Lee, Sorenson, Richards, Mentock, and Sapp. NAY: none. Motion carried.

Chairman

Attest: _____
Secretary