

Shoshone Municipal Water Joint Powers Board

Board Proceedings

Monday, February 14, 2022 – 10:00 a.m.

The regular meeting of the Shoshone Municipal Water Joint Powers Board was held on February 14, 2022 at its water treatment plant in Cody, Wyoming.

PRESENT: Chairman Jim Mentock, Vice Chairman Bryan Lee, Secretary Craig Sorenson, Treasurer J.R. Gonzales, Don Richards (via phone), Roy Holm, and Tim Sapp

ABSENT: None

OTHERS PRESENT: Craig Barsness, Manager; Dave Egan, Chief Plant Operator; Dexter Woodis, Chief Pipeline Operator; Lynn Foote, Administrative Assistant; and Tony Rutherford, Northwest Rural Water District (NRWD)

Chairman Mentock called the meeting to order at 10:00 a.m.

Minutes

Chairman Mentock requested approval of the January 10, 2022 board meeting minutes. Craig Sorenson made a motion to approve the January 10, 2022 board meeting minutes as presented. Second by Bryan Lee. AYE: Board Members Lee, Sorenson, Mentock, Gonzales, Holm, and Sapp. NAY: none. Motion carried.

Don Richards joined the meeting via phone at 10:03 a.m.

Bills

Chairman Mentock requested approval of the February 14, 2022 bills totaling \$91,081.51. There was brief discussion regarding the bills. Roy Holm made a motion to approve the February 14, 2022 bills as listed. Second by J.R. Gonzales. AYE: Board Members Lee, Sorenson, Richards, Mentock, Gonzales, Holm, and Sapp. NAY: none. Motion carried.

Public Comments

Chairman Mentock asked for public comments.

Tony Rutherford made a brief comment on the public meeting NRWD held last month for the Byron rural water study. NRWD will be hosting a workshop April 12, 2022 with the consultant for the study before their board meeting. SMP is invited to join.

Update on the SLIB SRF Projects (Emergency Power & HVAC Upgrades)

The Manager reported that the boiler project is complete and is running well.

The emergency generator replacement project is on hold until the new generators arrive. The new anticipated ship dates are February 15th for both the stationary and portable generators with an anticipated work start date of April 1st. With the start date pushed back, the Manager has requested a 6-month extension in case the work does not get completed by the current deadline of June 30, 2022. The extension request was submitted and approved with a new deadline of December 31, 2022.

Update on the USBR renewal and consolidation of the water service contracts

They are still working on the renewals, and the Manager will contact them within the next few weeks to discuss any updates.

Update on the filter wash water waste valve replacements

The Manager reported that the work resumed on January 18, 2022, and since that date 3 valves are completed, in service, and working well. The contractors are currently working on the final 2 valves, and they are on schedule to be completed in the next few weeks.

Update on Loan Refinancing

The Manager reported that First Bank of Wyoming is currently working on the refinancing of the loan at a 2.60% fixed rate for the life of the loan (approximately 16 years). Barbara Bonds has begun her share of the work.

Chief Plant Operator's Report

- The Chief Plant Operator reported that things are running well and presented an overview of the Monthly Production Summary report.
- Production for January was the same as December with a 0% change.
- Chemical costs for January were up 10% from December. Generally, colder water needs more chemicals.
- Due to the chip shortage, the parts needed for the pipeline PLC project are delayed by about six months.
- The filter waste valve project is moving along nicely, and the new valves are working well.

Chief Pipeline Operator's Report

- The Chief Pipeline Operator handed out pipeline maps to the board members. The maps created by SMP Operator Mike Roney show an overall view of the entire pipeline on one side and a zoomed in look at the pipeline within each board member's entity on the other side. DOWL will have additional details to lay over our maps after the Byron study.
- The Chief Pipeline Operator reported things continue to run smoothly and current projects include winter cleaning and exercising valves.
- The City of Cody's Beacon Hill tank is now in use and water is flowing. SMP personnel were on site to monitor during the testing. The pump station portion of their project is not yet operational.
- There were approximately 114 tons of sludge from lagoon #1 hauled to the Park County Landfill.

Manager's Report

- WYO-STAR interest for January has not yet posted. WYO-STAR I interest for December was 0.2047%. WYO-STAR II interest for December was 1.1926%.
- Water use figures for January were down 2.0% over the previous January. Water use figures are up 4.3% for the fiscal year.
- There was brief discussion on the Engineering Associates estimate for replacing the valves in the Filter Gallery. The Manager has put this project on the Intended Use Plan with SLIB.
- The Manager gave an overview of the City of Cody Beacon Hill tank. It was put into service last week and everything appears to be running well. SMP personnel were on site to monitor facilities. Currently Cody is filling the tank by gravity. They plan to start up their new pump station in a week or two.

Other Business

The Manager requested board approval for Chairman Jim Mentock to sign the Master Plan application. Bryan Lee made a motion to approve Chairman Jim Mentock to sign the Master Plan application. Second by Roy Holm. AYE: Board Members Lee, Sorenson, Richards, Mentock, Gonzales, Holm, and Sapp. NAY: none. Motion carried.

Executive Session – Personnel

At 10:40 a.m. Bryan Lee made a motion to move into executive session to discuss a personnel matter, per Wyoming Statute 16-4-405. Second by Craig Sorenson. AYE: Board Members Lee, Sorenson, Richards, Mentock, Gonzales, Holm, and Sapp. NAY: none. Motion carried. Tony Rutherford, Dave Egan, Dexter Woodis, Craig Barsness, and Lynn Foote withdrew from the meeting and the executive session commenced. Craig Barsness re-entered the executive session at 10:53 a.m. No decisions were made. At 11:17 a.m. the board resumed the regular meeting.

Adjourn

At 11:19 a.m. Craig Sorenson made a motion to adjourn the meeting. Second by Bryan Lee. AYE: Board Members Lee, Sorenson, Richards, Mentock, Gonzales, Holm, and Sapp. NAY: none. Motion carried.

Chairman

Attest: _____
Secretary