

Shoshone Municipal Water Joint Powers Board

Board Proceedings

Monday, January 10, 2022 – 10:00 a.m.

The regular meeting of the Shoshone Municipal Water Joint Powers Board was held on January 10, 2022 at its water treatment plant in Cody, Wyoming.

PRESENT: Chairman Jim Mentock, Vice Chairman Bryan Lee, Secretary Craig Sorenson, Treasurer J.R. Gonzales (via phone), Don Richards, Roy Holm, and Tim Sapp

ABSENT: None

OTHERS PRESENT: Craig Barsness, Manager; Dave Egan, Chief Plant Operator; Dexter Woodis, Chief Pipeline Operator; Lynn Foote, Administrative Assistant; and Tony Rutherford, NRWD

Chairman Mentock called the meeting to order at 10:00 a.m.

Chairman Mentock adjusted the agenda, moving the executive session to the end of the meeting.

Minutes

Chairman Mentock requested approval of the December 13, 2021 board meeting minutes. Craig Sorenson made a motion to approve the December 13, 2021 board meeting minutes as presented. Second by Don Richards. AYE: Board Members Lee, Sorenson, Richards, Mentock, Gonzales, Holm, and Sapp. NAY: none. Motion carried.

Bills

Chairman Mentock requested approval of the January 10, 2022 bills totaling \$38,601.60. There was brief discussion regarding the bills. Bryan Lee made a motion to approve the January 10, 2022 bills as listed. Second by Roy Holm. AYE: Board Members Lee, Sorenson, Richards, Mentock, Gonzales, Holm, and Sapp. NAY: none. Motion carried.

Public Comments

Chairman Mentock asked for public comments. There were no public comments.

Update on the SLIB SRF Projects (Emergency Power & HVAC Upgrades)

The Manager reported that the boiler project is complete and is running well.

The emergency generator replacement project is on hold until the new generators arrive. The portable generator was scheduled to be here mid-December, and the stationary generators were scheduled to be here mid-January. New delivery timelines are early February for both the stationary and portable generators with an anticipated work start date of April 1st. With the start date pushed back, the Manager will apply for an extension in case the work does not get completed by the end of June. The extension application has to be submitted by March 31st.

Update on the USBR renewal and consolidation of the water service contracts

They are still working on the renewals, and when any further updates are available, they will be shared with the Manager. The quarterly update is due this month.

Update on the filter wash water waste valve replacements

The Manager reported that all 5 valves and materials needed for the final valve replacements are on site. The contractors will begin work January 17th. There is a price increase from last year, but it is still within the budget.

Update on Loan Refinancing

The Manager reported that First Bank of Wyoming has started on the refinancing of the loan at a 2.60% fixed rate for the life of the loan (approximately 16 years).

Bureau of Reclamation Water Service Request

The Manager reported that the Bureau of Reclamation has asked if SMP could supply raw water to a new shop they are planning to build just west of our Booster Pump Station. The manager supplied information to our attorney to review and give advice on how to proceed. The attorney drafted a letter detailing why SMP should not supply water to the Bureau of Reclamation. The board reviewed the letter. Bryan Lee made a motion to send the letter as is to the Bureau of Reclamation. Second by Tim Sapp. AYE: Board Members Lee, Sorenson, Richards, Mentock, Gonzales, Holm, and Sapp. NAY: none. Motion carried.

Chief Plant Operator's Report

- The Chief Plant Operator reported that things are running well and presented an overview of the Monthly Production Summary report.
- Production for December was up 3% from November and up 6.4% from last year.
- Chemical costs for December were down 2% from November.
- The Chief Plant Operator gave a brief overview of employees and schedules.
- Upcoming projects include the filter wash water waste valve replacements.

Chief Pipeline Operator's Report

- The Chief Pipeline Operator reported that the pipeline continues to run well.
- Current projects include winter cleaning and exercising valves.
- There was brief discussion on a minor leak on the Deaver Frannie spur. The leak was located quickly and was determined to be metered water.

Manager's Report

- WYO-STAR interest for December has not yet posted. WYO-STAR I interest for November was 0.373%. WYO-STAR II interest for November was 1.166%.
- Water use figures for December were up 0.6% over the previous December. Water use figures are up 4.9% for the fiscal year.
- There was brief discussion regarding a letter from DEQ addressing the individual tap agreement on the Deaver Frannie spur.
- There was brief discussion regarding federal funds that may become available for future projects.

Other Business

There was no other business to be discussed.

Executive Session – Personnel

At 10:50 a.m. Don Richards made a motion to move into executive session to discuss a personnel matter, per Wyoming Statute 16-4-405. Seconded by Bryan Lee. AYE: Board Members Lee, Sorenson, Richards, Mentock, Gonzales, Holm, and Sapp. NAY: none. Motion carried. Tony Rutherford, Dave Egan, Dexter Woodis, Craig Barsness, and Lynn Foote withdrew from the meeting and the executive session commenced. Craig Barsness re-entered the executive session at 11:07 a.m. No decisions were made. At 11:41 a.m. the board resumed the regular meeting.

Adjourn

At 11:42 a.m. Roy Holm made a motion to adjourn the meeting. Second by Tim Sapp. AYE: Board Members Lee, Sorenson, Richards, Mentock, Gonzales, Holm, and Sapp. NAY: none. Motion carried.

Chairman

Attest: _____
Secretary