

Shoshone Municipal Water Joint Powers Board

Board Proceedings

Monday, December 13, 2021 – 10:00 a.m.

The regular meeting of the Shoshone Municipal Water Joint Powers Board was held on December 13, 2021 at its water treatment plant in Cody, Wyoming.

PRESENT: Chairman Jim Mentock, Vice Chairman Bryan Lee, Secretary Craig Sorenson (via phone), Treasurer J.R. Gonzales, Don Richards, Roy Holm, and Tim Sapp

ABSENT: None

OTHERS PRESENT: Craig Barsness, Manager; Dave Egan, Chief Plant Operator; Dexter Woodis, Chief Pipeline Operator; Lynn Foote, Administrative Assistant; and Tony Rutherford, NRWD

Chairman Mentock called the meeting to order at 10:00 a.m.

Tim Sapp joined the meeting in person at 10:01 a.m.

Craig Sorenson joined the meeting via phone at 10:02 a.m.

Minutes

Chairman Mentock requested approval of the November 8, 2021 board meeting minutes. Don Richards made a motion to approve the November 8, 2021 board meeting minutes as presented. Second by J.R. Gonzales. AYE: Board Members Lee, Sorenson, Richards, Mentock, Gonzales, Holm, and Sapp. NAY: none. Motion carried.

Bills

Chairman Mentock requested approval of the December 13, 2021 bills totaling \$58,512.39. There was brief discussion regarding the bills. Bryan Lee made a motion to approve the December 13, 2021 bills as listed. Second by Roy Holm. AYE: Board Members Lee, Sorenson, Richards, Mentock, Gonzales, Holm, and Sapp. NAY: none. Motion carried.

Public Comments

Chairman Mentock asked for public comments. There were no public comments.

Update on the SLIB SRF Projects (Emergency Power & HVAC Upgrades)

The Manager reported that the boiler project is complete and is running fine with a few minor warranty items being fixed.

The emergency generator replacement project is on hold until the new generators arrive. The portable generator was scheduled to be here mid-December, and the stationary generators are scheduled to be here mid-January. New delivery timelines are mid-January for both the stationary and portable generators. There was brief discussion on what the next steps will be if any further delays occur.

Update on the USBR renewal and consolidation of the water service contracts

They are still working on the renewals, and when any further updates are available, they will be shared with the Manager.

Update on the filter wash water waste valve replacements

The Manager reported that all 5 valves and materials needed for the final valve replacements are on site. The contractors have asked to delay their start until after January 1, 2022.

Possible Loan Refinancing

The Manager reported that Wells Fargo has expressed they are no longer interested. The board discussed and compared the proposals from both Pinnacle Bank and First Bank of Wyoming. Don Richards made a motion to accept the proposal from First Bank of Wyoming of 2.60% fixed rate for the life of the loan (approximately 16 years). Second by Bryan Lee. AYE: Board Members Lee, Sorenson, Richards, Mentock, Gonzales, Holm, and Sapp. NAY: none. Motion carried.

LGLP Board Ballot

The board discussed the candidates on the LGLP Board Ballot. Bryan Lee made a motion to vote for the following: Kelly Krakow and Linda Smith for Municipal Elected Official (two positions, 2 & 3-year terms) and Lindsey Woodward for Special District Representative (3-year term). Second by Roy Holm. AYE: Board Members Lee, Sorenson, Richards, Mentock, Gonzales, Holm, and Sapp. NAY: none. Motion carried.

Bureau of Reclamation Water Service Request

The Manager reported that the Bureau of Reclamation has asked if SMP could supply raw water to a new shop they are planning to build just west of our Booster Pump Station. The board discussed what options are available and whether or not it is possible for SMP to supply water. The board asked the Manager to look into this further before any decisions are made.

Chief Plant Operator's Report

- The Chief Plant Operator reported that things are running well and presented an overview of the Monthly Production Summary report.
- Production for November was down 20% from October due to typical winter flows.
- Chemical costs for November were down 5% from October.
- Overtime hours are up due to November holidays.
- Upcoming projects include the filter wash water waste valve replacements and plant deep cleaning.

Chief Pipeline Operator's Report

- The Chief Pipeline Operator reported that the pipeline continues to run well and anticipates it to run smoothly through the winter.
- Current projects include exercising valves and washing pipes.
- Finished painting pipes at Pressure Control #3.

Manager's Report

- WYO-STAR interest for November has not yet posted. WYO-STAR I interest for October was 0.127%. WYO-STAR II interest for October was 1.157%.
- Water use figures for November were down 0.4% over the previous November. Water use figures are up 5.4% for the fiscal year.
- There was brief discussion regarding the individual taps on the Deaver/Frannie spur.
- There was brief discussion regarding federal funds that may become available for future projects.

Other Business

There was brief discussion regarding the upcoming holidays. Don Richards made a motion to approve the purchase of a turkey or ham for each of the employees. Second by Bryan Lee. AYE: Board Members Lee, Sorenson, Richards, Mentock, Gonzales, Holm, and Sapp. NAY: none. Motion carried.

Adjourn

At 11:13 a.m. Craig Sorenson made a motion to adjourn the meeting. Second by Bryan Lee. AYE: Board Members Lee, Sorenson, Richards, Mentock, Gonzales, Holm, and Sapp. NAY: none. Motion carried.

Chairman

Attest: _____
Secretary