

Shoshone Municipal Water Joint Powers Board

Board Proceedings

Monday, October 11, 2021 – 10:00 a.m.

The regular meeting of the Shoshone Municipal Water Joint Powers Board was held on October 11, 2021 at its water treatment plant in Cody, Wyoming.

PRESENT: Chairman Jim Mentock, Vice Chairman Bryan Lee, Secretary Craig Sorenson, Treasurer J.R. Gonzales, Don Richards, Roy Holm, and Tim Sapp

ABSENT: None

OTHERS PRESENT: Craig Barsness, Manager; Dave Egan, Chief Plant Operator; Dexter Woodis, Chief Pipeline Operator; and Lynn Foote, Administrative Assistant

Chairman Mentock called the meeting to order at 10:00 a.m.

Minutes

Chairman Mentock requested approval of the September 13, 2021 board meeting minutes. Craig Sorenson made a motion to approve the September 13, 2021 board meeting minutes as presented. Second by Bryan Lee. AYE: Board Members Lee, Sorenson, Richards, Mentock, Holm, and Gonzales. NAY: none. Motion carried.

Bills

Chairman Mentock requested approval of the October 11, 2021 bills totaling \$32,943.39. There was brief discussion regarding the bills. Bryan Lee made a motion to approve the October 11, 2021 bills as listed. Second by Don Richards. AYE: Board Members Lee, Sorenson, Richards, Mentock, Holm, and Gonzales. NAY: none. Motion carried.

Tim Sapp joined the meeting at 10:06 a.m.

Public Comments

Chairman Mentock asked for public comments. There were no public comments.

Update on the SLIB SRF Projects (Emergency Power & HVAC Upgrades)

The Manager reported that the boiler project is complete, and the Notice of Final Payment will need to be advertised in the Cody Enterprise and Powell Tribune. Roy Holm made a motion to approve the advertisement of the Notice of Final Payment. Seconded by Don Richards. AYE: Board Members Lee, Sorenson, Richards, Mentock, Holm, Gonzales, and Sapp. NAY: none. Motion carried.

The Manager also noted that the emergency generators were originally scheduled to be delivered mid-October 2021, but there has been a change. The portable generators are now scheduled to be here in December 2021, while the stationary generators are scheduled to arrive in January 2022, at which point work will resume on that project.

Chief Plant Operator's Report

- The Chief Plant Operator reported that things are running well and presented an overview of the Monthly Production Summary report.
- Production for September was down 9% from August but up 6% from last September.
- Water quality for September improved from August.
- Chemical costs for September were down 6% from August.

- Overtime was up due to the Labor Day holiday and vacation coverages.
- The next project will be draining basins for cleaning and inspection.
- There was discussion on a power bump that caused the chlorine feed system to not come back on one evening. Dave Egan, Craig Barsness, and Steve Weaver worked on the issue and resolved it around midnight. Turned out to be a system error, not a mechanical one. The plant ran smoothly with no other issues once the chlorine feed system was back up and running.

Chief Pipeline Operator’s Report

- The Chief Pipeline Operator reported that the pipeline continues to run very well as we move into fall maintenance projects.
- The Chief Pipeline Operator met with Mike Miller of WYDOT about the project in the Deaver to Frannie area. WYDOT will be filling low spots in the right of ways for safety reasons and is scheduled to be done in 2023. Project should not affect the pipeline as the fill over the pipeline should be minimal.
- Work to exercise the valves will continue once members of the staff are released from light duty.

Manager’s Report

- WYO-STAR interest for September has not yet posted. WYO-STAR I interest for August was 0.368%. WYO-STAR II interest for August was 0.999%.
- Water use figures for September were up 6% over the previous September and was the best September in SMP history. Water use figures are up 6.4% for the fiscal year.
- The Manager has received information from First Bank of Wyoming pertaining to last month’s refinancing request from the board. FBOW stated they cannot change the interest rate numbers without a new contract and refinancing fees. Craig Sorenson suggested the fees should be negotiable. State Revolving Fund (SRF) and USDA Rural Development are not viable options for refinancing. After some discussion, the board gave a directive to keep pursuing refinancing options.
- Lynn Foote has replaced Diana Gwynn as the new Administrative Assistant as of October 1, 2021.

Other Business

There was a short discussion on the large main line break Northwest Rural Water District had a few weeks ago in the O’Donnell service area, but there was little SMP involvement in resolving the issue.

Adjourn

At 10:55 a.m. Craig Sorenson made a motion to adjourn the meeting. Second by Don Richards. AYE: Board Members Lee, Sorenson, Richards, Mentock, Holm, Gonzales, Sapp. NAY: none. Motion carried.

Chairman

Attest: _____
Secretary