

Shoshone Municipal Water Joint Powers Board  
Board Proceedings  
Monday, September 13, 2021 – 10:00 a.m.

The regular meeting of the Shoshone Municipal Water Joint Powers Board was held on September 13, 2021 at its water treatment plant in Cody, Wyoming.

PRESENT: Chairman Jim Mentock, Vice Chairman Bryan Lee, Secretary Craig Sorenson, Don Richards, Roy Holm, and Tim Sapp

ABSENT: J.R. Gonzales

OTHERS PRESENT: Craig Barsness, Manager; Dave Egan, Chief Plant Operator; Dexter Woodis, Chief Pipeline Operator, Diana Gwynn, Administrative Assistant; and Tony Rutherford

Chairman Mentock called the meeting to order at 10:01 a.m.

### **Minutes**

Chairman Mentock requested approval of the August 9, 2021 board meeting minutes. Craig Sorenson suggested that the word “the,” printed before Dave Egan’s name in the Update on the “Filter Wash Water Waste Valve Replacements” section, be removed from the August 9, 2021 minutes. Don Richards made a motion to approve the August 9, 2021 board meeting minutes as amended. Second by Craig Sorenson. AYE: Board Members Lee, Sorenson, Richards, Mentock, Holm, and Sapp. NAY: none. Motion carried.

### **Bills**

Chairman Mentock requested approval of the September 13, 2021 bills totaling \$180,610.90. There was brief discussion regarding the bills. Bryan Lee made a motion to approve the September 13, 2021 bills as listed. Second by Roy Holm. AYE: Board Members Lee, Sorenson, Richards, Mentock, Holm, and Sapp. NAY: none. Motion carried.

### **Public Comments**

Chairman Mentock asked for public comments. There were no public comments.

### **Update on the SLIB SRF Projects (Emergency Power & HVAC Upgrades)**

The Manager reported that the boiler project reached substantial completion on September 7, and a stop work order was issued on September 8. He also reported that the new chiller pump will be installed later this week, and that the testing and completion of the work on the boiler is scheduled for September 22. He noted that the emergency generators are scheduled to be delivered mid-October, at which point work will resume on that project.

### **Northwest Discussion Regarding NRWD’s 31st Tap on the Deaver/Frannie Spur**

The Manager reported that NRWD has sold the 30th tap, as granted in the current agreement, and the request for a 31st tap has been removed. The Manager explained that he has discussed the issue of adding taps to the NRWD agreement with the SMP attorney who recommends that the current agreement be updated and that a cap on any future additional taps be part of the new agreement. The Manager noted that a Level 1 study on the Byron service area has commenced, and that the results of the study will be helpful in determining how best to proceed if and when any more taps are added to the Deaver/Frannie spur.

Tony Rutherford, NRWD Manager, concurred that the Byron study will help NRWD determine how best to proceed as well as give pertinent insight into the cost of meeting rural water user needs versus the cost of expanding their system. Mr. Rutherford noted that NRWD is currently backlogged on work, so it would likely

be months before any work could be done to install additional taps on the Deaver-Frannie spur.

### **Auditor's Report**

James Seckman, of Seckman & Thomas, Certified Public Accountants, PC, presented the FY-2021 audit report to the board. There was brief discussion regarding the report. Bryan Lee made a motion to approve the FY-2021 audit report as presented. Second by Craig Sorenson. AYE: Board Members Lee, Sorenson, Richards, Mentock, Holm, and Sapp. NAY: none. Motion carried. Mr. Seckman departed the meeting at 10:42 a.m.

### **LGLP Board Nominations**

The board discussed the upcoming LGLP (Local Government Liability Pool) board vacancies which include one special district position and two elected municipal official positions. Craig Sorenson made a motion to nominate Don Richards for the special district position, which he currently holds. Second by Bryan Lee. AYE: Board Members Lee, Sorenson, Richards, Mentock, Holm, and Sapp. NAY: none. Motion carried.

### **Chief Plant Operator's Report**

- The Chief Plant Operator presented an overview of the Monthly Production Summary report.
- Production for August was down 13% from July and 6.10% from last August.
- Chemical costs were up 21% from July and 29% from last August.
- The operators continue to work 12-hour shifts on a split schedule.

### **Chief Pipeline Operator's Report**

- The Chief Pipeline Operator reported that the pipeline continues to run very well.
- Roy Harper has finished working for SMP for the season.
- Work to exercise valves will continue once the water flow slows down at the end of the summer.

### **Manager's Report**

- WYO-STAR interest for August has not yet posted. WYO-STAR I interest for July was 0.3294%. WYO-STAR II interest for July was 1.1821%.
- Water use figures for August were down 6.2% over the previous August, but still up 6.5% for the fiscal year.
- Diana Gwynn has submitted her resignation, effective September 30. One of the candidates from the October 2020 search for the Administrative Assistant position has been contacted and will visit SMP to determine if they are still interested in the position and to discuss their availability.

### **Other Business**

Don Richards proposed that the board consider refinancing the current loan agreement, if a better interest rate could be obtained. The board authorized the Manager to discuss the issue with the SMP accountant and obtain preliminary refinancing and interest rate information.

### **Adjourn**

At 11:00 a.m. Craig Sorenson made a motion to adjourn the meeting. Second by Bryan Lee. AYE: Board Members Lee, Sorenson, Richards, Mentock, Holm, and Sapp. NAY: none. Motion carried.

\_\_\_\_\_  
Chairman

Attest: \_\_\_\_\_  
Secretary